



Board of Livestock Meeting

Agenda Request Form

From: Gary Hamel	Division/Program: Meat and Poultry Inspection	Meeting Date: February 27, 2020
<u>Consent Agenda Item:</u> Board Report in Lieu of a Presentation		
Background Info: • Open Position Status --Kalispell Inspector --Billings Inspector • Administrative Actions Taken		
Recommendation:		
Time needed:	Attachments:	Yes X No Board vote required? Yes No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required Yes No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required: Yes No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required: Yes No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required: Yes No

Meat and Poultry Inspection Bureau
Board Report in Lieu of a Presentation
February 27, 2020

Open Position Status

Below is a summary of the status of the vacant positions in the Meat and Poultry Inspection Bureau:

Kalispell Inspector

Interviews have been scheduled for February 25th.

Billings Inspector

Interviews have been completed and we are actively in the selection process.

Administrative Actions Taken

- The recall committee was convened to discuss an establishment that had misbranded product in commerce. The problems stemmed from a label machine that dropped some ingredients from the label and some labels the missed listing wheat as an allergen. The product was immediately removed from commerce by the establishment. Because product was voluntarily removed from commerce, a “no recall” recommendation was issued by the recall committee. Because consumers may still have product in their possession, a public health alert was issued.
- An official establishment purchased some product from another official establishment and repackaged the product for retail sale. When the establishment re-labeled the product, they copied an incorrect label that was on the product they purchased. Consequently, the establishment was selling misbranded product. Compliance investigators discovered this problem and placed a red “detained” tag on the product in question. This product will be detained until the establishment owner returns from a vacation. The establishment will not lose any of this product and will be allowed re-label the product and put it back in commerce. An establishment had inspection services suspended due to humane handling issues at an establishment that missed multiple stuns on sheep. The establishment quickly developed a corrective action plan and was able to have the suspension lifted so they could once again slaughter animals.
- An establishment had offered for sale roast beef that did not reach full lethality. Because of this, the recall committee was convened to make a recommendation. In this case, the

establishment retrieved all product from commerce so a “no recall” recommendation was made. Because the public may still have some product in their homes, a public health alert was issued.

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Board of Livestock Meeting

Agenda Request Form

From: Chad Lee	Division/Program: Milk Control Bureau	Meeting Date: 2/27/2020
<u>Consent Agenda Item: Milk Control Bureau Consent Agenda Report</u>		
Background Info: - Proposed Rate Changes for Fiscal Year 2021 Milk Control Assessment Adopted - Milk Control Bureau Office Move - Milk Control Bureau Operations		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required? Yes No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required Yes No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required: Yes No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required: Yes No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required: Yes No

Milk Control Bureau Submission for Board of Livestock February 27, 2020 Meeting Consent Agenda

Proposed Rate Changes for Fiscal Year 2021 Milk Control Assessment Adopted

On February 14th, the notice of adoption for MAR 32-19-305 was published. Beginning with sales on July 1, 2020, milk control assessment rates will decrease by 8.3% to \$0.0275/cwt for milk sold by producers and distributors and \$0.055/cwt for milk sold by producer distributors. No comments were received during the public comment period that followed the rulemaking proposal notice.

Milk Control Bureau Office Move

The Milk Control Bureau is being required to relocate this spring to make way for parking lot construction for the new historical museum, which will be located over the top of the parking lot east of the Scott Hart Building. The department is investigating whether it is possible for Milk Control Bureau staff to be housed in the Scott Hart Building, which in the long-term is desirable for the department. In the short term, it appears likely that the Milk Control Bureau will need to find a different office solution, and that the new location will likely be off the Capitol campus (unfortunately). The Milk Control Bureau needs 500 – 700 sq. ft. of space, depending on the office configuration. In many situations, the available office space exceeds the bureau's needs and requires shared tenancy with other organizations, which complicates the matter. Related to the office move, but also because it is a function that needs attention, the bureau is studying records retention requirements and seeking improvement.

Milk Control Bureau Operations

Bureau processes are proceeding smoothly. The necessary office move will create some challenges and additional costs (one-time and ongoing), but the bureau anticipates processes will continue to proceed smoothly and that there will be no budget or cash constraints.



Board of Livestock Meeting

Agenda Request Form

From: Martin Zaluski, DVM, Acting Milk and Egg Bureau Chief		Division/Program: Animal Health/ Milk and Egg Bureau		Meeting Date: February 27, 2020	
<u>Consent Agenda Item:</u> General Updates					
The Sanitarian position has been posted for the Bozeman/Billings/Livingston area and will close March 3 rd .					
The rules approved by the board in the January meeting have been published and are now open for comment.					
Staff is currently in the process of updating the 32.9 rules dealing with Grade B milk and products. This was previously discussed and approved by the board December 2016 but had not been given priority.					
Recommendation: Approve					
Time needed:	Attachments:	Yes	No	Board vote required?	Yes No
<u>Agenda Item:</u>					
Background Info:					
Recommendation; Approve					
Time needed:	Attachments:	Yes	No	Board vote required	Yes No
<u>Agenda Item:</u>					
Background Info:					
Recommendation: None					
Time needed:	Attachments:	Yes	No	Board vote required:	Yes No
<u>Agenda Item:</u>					
Recommendation: Approve					
Time needed:	Attachments:	Yes	No	Board vote required:	Yes No
<u>Agenda Item:</u>					
Background Info:					
Recommendation:					
Time needed:	Attachments:	Yes	No	Board vote required:	Yes No



Board of Livestock Meeting

Agenda Request Form

From: Tahnee Szymanski, DVM	Division/Program: Animal Health Bureau	Meeting Date: 2//2020
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Agenda Item: Request for OOS Travel

Background Info: The Foreign Animal Disease Southern Agriculture Functional Exercise (FAD SAFE) will run from November 17 through 19, 2020. FAD SAFE is an exercise comparable to the ARMAR exercise the DOL participated with, May 2018.

Dr. Forseth has been asked to participate in the SimCell during FAD SAFE. The SimCell delivers injects from the Master Scenario Events List and respond/react to queries and information delivered from the playing state they are working with. The SimCell is based in Manhattan, KS.

Eleven states and one territory will be playing. By participating, the DOL will get a unique perspective of the response from all 12 entities, as well as the VS ICG.

Recommendation: CONSENT AGENDA

Time needed:	Attachments:	Yes		Board vote required?	Yes	
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:			Board vote required		
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:			Board vote required:		
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:			Board vote required:		
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Department of Livestock**1) Division**
Animal Health and Food Safety**2) Employees Traveling**

Dr. Anna Forseth

3) Justification

The Foreign Animal Disease Southern Agriculture Functional Exercise (FAD SAFE) will run from November 17 through 19, 2020. FAD SAFE is an exercise comparable to the ARMAR exercise the DOL participated with, May 2018.

Dr. Forseth has been asked to participate in the SimCell during FAD SAFE. The SimCell delivers injects from the Master Scenario Events List and respond/react to queries and information delivered from the playing state they are working with. The SimCell is based in Manhattan, KS.

Eleven states and one territory will be playing. By participating, the DOL will get a unique perspective of the response from all 12 entities, as well as the VS ICG.

4) Itinerary

SimCell staff will need to arrive in Manhattan by 1500 on November 16th. Departure would be late on the 19th or early on the 20th.

5) Submitted By

Requested By

Tahnee Szymanski

Title

Asst. State Veterinarian

Date

2/27/2020

Approval - to be Completed by Agency Authorized Personnel

Date Approved by Board

Board Chair / EO

Date

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.



Board of Livestock Meeting

Agenda Request Form

From: Martin Zaluski, DVM, Acting Milk & Egg Bureau Chief	Division/Program: Animal Health/Milk & Egg Bureau	Meeting Date: February 27, 2020
<u>Consent Agenda Item:</u> Out-of-State Travel Request		
Background Info: Travel to the Western Milk Seminar in San Antonio Texas from May 5-7 is being requested for an employee from the Milk & Egg Bureau. This workshop is FDA mandated to maintain the employee certification as a Safety Ratings Officer. The total cost of travel is estimated to be \$1,790 and the fund source will be a federal grant.		
Recommendation: Approve		
Time needed:	Attachments:	Yes No Board vote required? Yes No
<u>Agenda Item:</u> Out-of-State Travel Request		
Background Info: Alex Dachs will be attending the Milk Pasteurization Control and Tests training in Oklahoma City, OK, March 23 -26. This is a required training that he will need as he works toward becoming a Safety Ratings Officer. The funding source for travel and training is a federal grant.		
Recommendation; Approve		
Time needed:	Attachments:	Yes X No Board vote required Yes X No
<u>Agenda Item:</u>		
Background Info:		
Recommendation: None		
Time needed:	Attachments:	Yes No Board vote required: Yes No
<u>Agenda Item:</u>		
Recommendation: Approve		
Time needed:	Attachments:	Yes No Board vote required: Yes No
<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Yes No Board vote required: Yes No

STATE OF MONTANA

REQUEST AND JUSTIFICATION
FOR OUT-OF-STATE TRAVEL

1) Agency Number/Name Livestock		2) Division Animal Health/Veterinary Diagnostic Laboratory	
3) Org Number	4) Name of Person(s) Traveling/Employee ID# Rosemary Hickey/ 011494		

5) Justification

Required travel to attend Western Milk Seminar, San Antonio, TX May 5-7, 2020.

Travel to this workshop is FDA mandated to maintain certification as a Safety Rating Officer

6) Itinerary

Destination: San Antonio, Texas

Travel Dates: Sunday May 3, through Friday or Saturday, May 8 or 9, depending on airfare availability

7) Estimated Costs

Transportation \$ 600	Meals \$ 250	Lodging \$ 600	Other \$ 344
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Total estimated cost \$ 1790

Provide details to support estimated costs:

(Example: registration, taxi, etc. Provide Hotel Name and Phone Number if your Agency requires this information)

Other expenses listed above: baggage fee - \$50; taxes (to and from hotel) - \$90; registration fee \$150 and airport parking \$54.

FDA grant reimbursement has been confirmed for required attendance. Travel reimbursement from FDA is being coordinated through Darcy Alm in Milk and Egg Bureau Office.

8) Submitted By		Title		Date
Darcy Alm		Office Manager, Milk & Egg Bureau		
Approval of Authorized Agency Personnel per Department Policy				
Supervisor	Date	Administrator	Date	
		<i>[Signature]</i>	2/25/2020	
Dept. Head/Designee	Date			
		<i>[Signature]</i> 2/27/20		

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.

REVISED 11/17

STATE OF MONTANA

REQUEST AND JUSTIFICATION
FOR OUT-OF-STATE TRAVEL

1) Agency Number/Name Livestock		2) Division Animal Health/Veterinary Diagnostic Laboratory	
3) Org Number	4) Name of Person(s) Traveling/Employee ID# Alex Dachs		

5) Justification

Required travel to attend FD371 Milk Pasteurization Controls and Tests training.

Travel to this workshop is required as Alex works toward becoming a Safety Ratings Officer (SRO). Montana currently only has one SRO in service and we need two.

6) Itinerary

Destination: Oklahoma City, OK

Travel Dates: Sunday March 22, through Friday, March 27, depending on airfare availability

7) Estimated Costs

Transportation \$ 900	Meals \$ 300	Lodging \$ 650	Other \$ 180
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Total estimated cost \$ 2030

Provide details to support estimated costs:

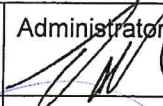
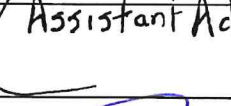
(Example: registration, taxi, etc. Provide Hotel Name and Phone Number if your Agency requires this information)

Other expenses listed above: baggage fee - \$60; taxes (to and from hotel) - \$60; and airport parking \$60.

FDA grant reimbursement has been confirmed for attendance.

8) Submitted By	Title	Date
<i>Darcy Alm</i>	Office Manager, Milk & Egg Bureau	

Approval of Authorized Agency Personnel per Department Policy

Supervisor	Date	Administrator	Assistant Admin.	Date
				2/25/2020
Dept. Head/Designee	Date			

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.

REVISED 11/17



Board of Livestock Meeting

Agenda Request Form

From: Dr. Gregory Juda	Division/Program: Veterinary Diagnostic Lab	Meeting Date: 2/27/2020
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Agenda Item: Out-of-State Travel Request

Background Info: Travel to the Western Milk Seminar in San Antonio Texas from May 5-7 is being requested for two employees in the Milk Lab. This workshop is FDA mandated to maintain these employees' certifications as Laboratory Evaluation Officers for the state. The total cost of travel for two individuals is estimated to be \$3,580 and the fund source will be a Federal grant.

Recommendation: NA

Time needed:	Attachments:	Yes		Board vote required?	Yes	
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:			Board vote required		
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:			Board vote required:		
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Agenda Item:

Background Info:

Recommendation:

Time needed:	Attachments:			Board vote required:		
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STATE OF MONTANA

REQUEST AND JUSTIFICATION
FOR OUT-OF-STATE TRAVEL

1) Agency Number/Name Dept. of Livestock		2) Division Animal Health / Veterinary Diagnostic Laboratory	
3) Org Number	4) Name of Person(s) Traveling/Employee ID# Julie Armstrong / 040726		

5) Justification

required travel to attend Western Milk Seminar, San Antonio, TX, May 5-7, 2020

travel to this workshop is FDA mandated to maintain certification as Laboratory Evaluation Officer

6) Itinerary

Destination: San Antonio, Texas

Travel Dates: Monday, May 4, through Thurs or Friday, May 7 or 8, depending on airfare availability

7) Estimated Costs

Transportation \$ 600	Meals \$ 250	Lodging \$ 600	Other \$ 344
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Total estimated cost \$ 1790

Provide details to support estimated costs:

(Example: registration, taxi, etc. Provide Hotel Name and Phone Number if your Agency requires this information)

Other expenses listed above: baggage fee - \$50; taxi (to and from hotel) - \$90; registration fee \$150 and Bozeman parking - \$54

attached course document listing travel requirements and arranged lodging information (e-mail from Dr. Graham).

FDA grant reimbursement of up to \$1800 has been confirmed for required attendance. Travel reimbursement from FDA is being coordinated through Darcy Alm in Milk and Egg Bureau office.

8) Submitted By	Title	Date
<i>Julie M. Armstrong</i>	Milk Laboratory Supervisor	2-4-20

Approval of Authorized Agency Personnel per Department Policy

Supervisor	Date	Administrator	Assistant Admin	Date
				2/18/2020
Dept. Head/Designee	Date			
		7/22/20		

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.

STATE OF MONTANA

REQUEST AND JUSTIFICATION
FOR OUT-OF-STATE TRAVEL

1) Agency Number/Name Livestock		2) Division Animal Health/ Vet Diagnostic Lab	
3) Org Number	4) Name of Person(s) Traveling/Employee ID# Erin Burns/ 070429		

5) Justification

required travel to attend Western Milk Seminar, San Antonio, TX, May 5-7, 2020

travel to this workshop is FDA mandated to maintain certification as Laboratory Evaluation Officer

6) Itinerary

Destination: San Antonio, TX

Travel Dates: 5/4/2020 - 5/7 or 5/8/2020 depending on flight availability

7) Estimated Costs

Transportation \$ 600	Meals \$ 250	Lodging \$ 600	Other \$ 344
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Total estimated cost \$ 1790

Provide details to support estimated costs:

(Example: registration, taxi, etc. Provide Hotel Name and Phone Number if your Agency requires this information)

Other expenses listed above: baggage fee - \$50; taxi (to and from hotel) - \$90; registration fee \$150 and Bozeman parking - \$54

attached course document listing travel requirements and arranged lodging information (e-mail from Dr. Graham).

FDA grant reimbursement of up to \$1800 has been confirmed for required attendance. Travel reimbursement from FDA is being coordinated through Darcy Alm in Milk and Egg Bureau office.

8) Submitted By		Title		Date
<i>Erin Burns</i>		Milk Lab Microbiologist		2-4-2020
Approval of Authorized Agency Personnel per Department Policy				
Supervisor	Date	Administrator	<i>Assistant Admin</i>	Date
				<i>2/15/20</i>
Dept. Head/Designee	Date			
		<i>Erin Burns 2/27/20</i>		

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.

REVISED 11/17

MVMA Food Animal/Regulatory committee report

Members in attendance:

Kirk Johnston, Brent Thompson, Becca Gibbs, Katie Greener, Marty Zaluski, Dick Cunningham, Ryan Clarke, Cal Davison, Katie Rein (chair).

Dr. Zaluski gave an update on the Montana Department of Livestock Veterinary Diagnostic Lab. At the conclusion of Dr. Zaluski's update, Dr. Cunningham moved to send a resolution to the general membership. The motion was seconded by Dr. Gibbs and passed. The background to the resolution and the resolution itself reads as follows:

Background:

Since Spring of 2019, the Montana Veterinary Diagnostic Laboratory (MVDL) has hired staff and improved services. Specific positive actions at the MVDL include:

- Hired a laboratory director of the MVDL in May 2019. Greg Juda, PhD has no clinical duties and exclusively committed to administration of the MVDL.*
- Hired a second board certified veterinary pathologist, Jonathon Sago in October of 2019.*
- Hired a veterinary microbiologist (PhD pending) to start in May 2020.*
- Offering \$7 flat rate shipping through UPS for samples sent to MVDL.*
- Created fillable PDF version of single animal submission form in response to customer request*
- Purchased new diagnostic equipment including a new hematology analyzer and ELISA and IHC for CWD testing.*

A Montana Veterinary Diagnostic Laboratory Facility is essential to Montana for:

- Maintaining a surveillance stream for diseases to provide context for positives*
- Best service and accountability,*
- Prioritizing laboratory services for Montana animals in a crisis*
- Same day service for emergencies (suspects)*
- Necropsies to provide greatest diagnostic value*
- Developing local expertise in pathologists and others*

With the existing physical MVDL building being approximately 60 years old, there is a pressing need for a replacement facility to maintain consumer health, animal health, and the viability of Montana's livestock industry.

Therefore, be it resolved,

The MVMA commends the recent staff and service improvements of the Montana Department of Livestock Veterinary Diagnostic Laboratory. Construction of a new

laboratory facility is critical for animal health, consumer safety and continued viability and success of the Montana livestock industry.

The second order of business was a resolution brought forward by Dr. Rankin who was attending another committee meeting. Dr. Davison moved to send a resolution to the general membership. The motion was seconded by Dr. Cunningham and passed.

The background and resolution reads as follows:

Background:

Vaccination and herd health information is being provided to veterinarians and livestock producers overwhelmingly by pharmaceutical companies with little data available from regional or state research or the sharing of actual incidence of disease in Montana. Almost all the 50 states have at least one Veterinary Extension Specialist that works to compile and distribute local disease prevalence and to provide information to veterinarians and producers to make the best vaccine and herd health program choice for their state. They collaborate with county agents and veterinarians working with local producer issues and with the state veterinarian's office to develop education and outreach programs. Many of them are the animal experts in training responders and planning for a livestock emergency.

Therefore, be it resolved,

we support exploring the idea of a MSU Veterinary Extension Specialist position who would provide timely, non-partisan data regarding diseases of significance to Montana livestock producers and veterinarians in order to enhance disease prevention and control. The Extension Veterinary Specialist would also provide animal health and biosecurity outreach to producers, veterinarians, County Agents, Extension Specialists and collaborate with the Research Stations; and provide education, engagement and outreach for the department of Livestock, Public health and other agencies involving animal and zoonotic disease. The Veterinary Extension Specialist would work with communities and commodity groups regarding Agriculture Emergency preparedness/planning, response and recovery.

Next the group discussed the FDA Guidance for Industry #263 which moves all medically important antibiotics from over the counter to prescription. Drs. Zaluski and Clarke informed the group of the future availability of RFID tags for bangs vaccinations at a discounted price. Further discussion on the voluntary Johnes program comprised the remainder of the meeting.

Respectfully submitted,

Katie Rein, MVMA Food Animal/Regulatory Committee chair

STATE OF MONTANA

STEVE BULLOCK, GOVERNOR

DEPARTMENT OF LIVESTOCK
PO BOX 202001
HELENA, MONTANA 59620-2001



DEPARTMENT OF LIVESTOCK (406) 444-7323
ANIMAL HEALTH DIVISION (406) 444-2043
BRANDS ENFORCEMENT DIVISION (406) 444-2045
CENTRALIZED SERVICES DIVISION (406) 444-4993
FAX (406) 444-1929

Per Capita Fee Notice

Livestock Owners,

You are receiving this letter and reporting form because our records indicate that you own livestock and are not paying your per capita fees to the state of Montana.

The Department of Livestock is increasing our efforts to get the word out to unaware non-payers of what per capita fees are and their legal obligation to report accurate livestock numbers to the state by March 1st of every year. The included reporting form contains additional instructions and contact information for assistance.

Per capita fees are per-head fees charged on livestock. Authorized by Montana Code Annotated 15-24-921, per capita fees are assessed on "all poultry and honey bees, all swine three months of age or older, and all other livestock nine months of age or older."

Everyone benefits from programs funded by per capita fees. Livestock producers benefit from programs to monitor animal health, monitor and restrict livestock imports, track animal movements, prevent and investigate livestock theft, and manage predators. The general public benefits from programs that prevent the spread of animal diseases to humans.

In the event that you are paying per capita fee under another name or you do not own livestock as of February 1st, 2020, please contact the Department of Livestock at 406-444-4993 to have your name removed from our listing.

Unlike other taxes, per capita fees are unique in that livestock owners are responsible for "self-reporting" the number of livestock they own to the Department of Revenue, which bills and collects the fee for the Department of Livestock. Even if you own just one horse you still need to report. It is the law.

The mission of the Montana Department of Livestock is to control and eradicate animal diseases, prevent the transmission of animal diseases to humans, and to protect the livestock industry from theft and predatory animals. For more information on the Montana Department of Livestock, visit www.liv.mt.gov.



LIVESTOCK REPORTING



2020 Livestock Reporting Form

Montana law requires all livestock owners to report the number of livestock owned as of February 1.

What do I need to do?

By March 1, report the number of livestock you owned as of February 1.

By May 31, pay your livestock per capita fees.

What kind of livestock do I need to report?

See the list of livestock types in the reporting table provided.

Even if you owned just one horse and a few chickens, you still need to report. If you reported last year, but no longer own livestock, you still must submit a reporting form to let us know that your livestock count is zero.

How do I report and pay?

There are two ways to report livestock. The reporting form is due March 1, 2020, with or without payment. If you do not pay with your reporting form, you will be billed in May. Payment is due May 31.

Online at ReportYourLivestock.mt.gov OR Mail completed reporting form and payment to:

- Go to ReportYourLivestock.mt.gov
- Click on *Login using ePass Montana*.
- Report your livestock.
- Option to pay by e-check or credit/debit card (additional processing fees).

Montana Department of Revenue
PO Box 6169
Helena, MT 59604-6169

Make check payable to:
Montana Department of Revenue.

What are livestock per capita fees used for?

Per capita fees fund Department of Livestock programs that monitor animal health, monitor and restrict livestock imports, track animal movements, prevent and investigate livestock theft and manage predators.

Note: Some counties have a separate fee to fund predatory animal control (PAC) for cattle and sheep at the local government level. The cattle and sheep head counts collected by the Department of Revenue for per capita fees are also used by the local county treasurer's office for PAC fee collection on personal property or real property tax bills.

What if I have questions?

- Call us at (406) 444-6900, or Montana Relay at 711 for hearing impaired.
- Visit MTRevenue.gov.

Customer ID LPC

1. Name _____

Address _____

City _____ State _____ ZIP _____

2. Owner's ID: SSN _____ or FEIN _____

3. Daytime Phone Number _____

4. ☐ I would like to receive email notifications.

Email

Report poultry and honey bees, swine three months of age or older and all other livestock nine months of age or older as of February 1, 2020.

County _____ Property ID _____
(If known please provide. Format of ID number is XX-XXXXXXXXXX-XXX.)

Livestock Type	A Head Count (as of 02/01/2020)	B Fee Amount	C Calculate Total
Horses, Mules and Asses (ponies, donkeys, burros)		x \$5.85 =	
Cattle (heifer and steer calves 9 months and older, yearlings, cows and bulls)		x \$2.29 =	
Domestic Bison		x \$6.38 =	
Sheep		x \$0.54 =	
Swine (three months of age or older)		x \$0.78 =	
Goats		x \$0.54 =	
Poultry (chickens, turkeys, geese, ducks and other domestic birds raised as food or to produce feathers)		x \$0.05 =	
Honey Bees (number of hives)		x \$0.41 =	
Alternative Livestock (privately owned caribou, mule deer, whitetail deer, elk, moose, antelope, mountain sheep, mountain goats indigenous to Montana)		x \$26.33 =	
Ratites (ostriches, rheas, emus)		x \$9.73 =	
Llamas and Alpacas		x \$9.73 =	
Add amounts in column C. This is your total Per Capita Fee Amount due for this county.			\$

I affirm that the information provided in this reporting form is true, correct and complete.

Livestock Owner Signature _____ **Date** _____

- Amount Paid _____
- Reporting form is due March 1, 2020, with or without payment.



Board of Livestock Meeting

Agenda Request Form

From: Mike Honeycutt		Division/Program: Brands Enforcement Division		Meeting Date: 2/27/2020		
<u>Agenda Item:</u> Proposed Sale of Beaverhead Livestock Auction						
Background Info: Followup from Public Hearing and Board Consideration of Proposed Recommendation from Hearing Officer						
Recommendation: n/a						
Time needed: 15 minutes	Attachments:	Yes X	No	Board vote required?	Yes X	No
<u>Agenda Item:</u> Update and Planning on Vacant Brands Positions						
Background Info: - Division Administrator - Office Manager - Market Auditor - Request to Fill Vacant District Investigator – Glasgow - Request to Fill Vacant Western Region Investigator Supervisor						
Recommendation: n/a						
Time needed: 10 minutes	Attachments:	Yes	No X	Board vote required	Yes	No X
<u>Agenda Item:</u> Rerecord Rule Change Draft to ARM 32.2.404						
Background Info: Instituting of New Fees for 2021 Rerecord Period						
Recommendation: n/a						
Time needed: 10 minutes	Attachments:	Yes	No X	Board vote required:	YesX	No
<u>Agenda Item:</u>						
Background Info:						
Recommendation:						
Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No

BEFORE THE DEPARTMENT OF LIVESTOCK
OF THE STATE OF MONTANA

In the matter of the proposal of ARM) NOTICE OF PROPOSED
32.2.204 department of livestock) AMENDMENT
brands enforcement division fees)
) NO PUBLIC HEARING
) CONTEMPLATED

TO: All Concerned Persons

1. The Department of Livestock proposes to amend the above-stated rule.

2. The Department of Livestock will make reasonable accommodations for persons with disabilities who wish to participate in the rulemaking process or need an alternative accessible format of this notice. If you require an accommodation, contact the Department of Livestock no later than 5:00 p.m. on (date), to advise us of the nature of the accommodation that you need. Please contact the Department of Livestock, 301 N. Roberts St., Room 308, P.O. Box 202001, Helena, MT 59620-2001; telephone: (406) 444-9321; TTD number: (800) 253-4091; fax: (406) 444-1929; e-mail: MDOLcomments@mt.gov.

3. The rule as proposed to be amended provide as follows, new matter underlined, deleted matter interlined:

32.2.404 DEPARTMENT OF LIVESTOCK BRANDS ENFORCEMENT
DIVISION FEES (1) New B brands and transfers:

(a) Recording of a new brand or mark:

(i) Recording of a new brand or mark during a rerecord year will not incur an additional rerecord charge.

~~(i)~~ (ii) Livestock or ornamental \$200.00

~~(ii)~~ (iii) Seasonal brand for going to grass 200.00

~~(iii)~~ (iv) Seasonal brand for going to feed lot, market, or location 50.00

(b) Transfer of a brand or mark, livestock or ornamental 200.00

(i) Transferring of a brand or mark during a rerecord year will also incur rerecord charges for the of amount in (1)(c)

(c) recording a brand or mark, livestock or ornamental ~~100.00~~ 175.00

(2) through (5) remain the same.

AUTH: 81-1-102, 81-3-202, MCA

IMP: 81-3-205, 81-3-211, 81-4-602, 81-4-605, 81-5-112, 81-7-504, 81-8-256, 81-8-264, 81-8-271, 81-8-276, 81-8-304, 81-9-113, MCA

REASON: The department is proposing to update ARM 32.2.404 to reflect a \$75.00 fee increase to the rerecording of a brand or mark.

Rerecord fee collections occur only once every ten years. At the last rerecord in 2011, no fee increase was enacted making the last fee increase in 2001, 20 years ago. This fee increase is necessary to cover a significant portion of the department's brand office operations during the interim taking into account the next ten years of inflation.

In addition to the fee increase, the department inserted language into the rule to clarify what fees brand owners would be accountable for paying during the rerecord year.

4. Concerned persons may submit their data, views, or arguments in writing concerning the proposed action to the Executive Officer, Department of Livestock, 301 N. Roberts St., Room 308, P.O. Box 202001, Helena, MT 59620-2001, by faxing to (406) 444-1929, or by e-mailing to MDOLcomments@mt.gov to be received no later than 5:00 p.m., (date).

5. If persons who are directly affected by the proposed action wish to express their data, views, or arguments orally or in writing at a public hearing, they must make a written request for a hearing and submit this request along with any written comments they have to the same address as above. The written request for hearing must be received no later than 5:00 p.m., (date).

6. If the department receives requests for a public hearing on the proposed action from either 10 percent or 25, whichever is less, of the businesses who are directly affected by the proposed action; from the appropriate administrative rule review committee of the Legislature; from a governmental subdivision or agency; or from an association having not less than 25 members who will be directly affected, a public hearing will be held at a later date. Notice of the public hearing will be published in the Montana Administrative Register. Those directly affected has been determined to be 25, based upon approximately 54,975 brands owned.

7. The department maintains a list of interested persons who wish to receive notices of rulemaking actions proposed by this agency. Persons who wish to have their name added to the list shall make a written request that includes the name, e-mail, and mailing address of the person to receive notices and specifies for which program the person wishes to receive notices. Notices will be sent by e-mail unless a mailing preference is noted in the request. Such written request may be mailed or delivered to the contact person in 4 above or may be made by completing a request form at any rules hearing held by the department.

8. The bill sponsor contact requirements of 2-4-302, MCA, do not apply.

9. With regard to the requirements of 2-4-111, MCA, the department has determined that the amendment of the above-referenced rules will not significantly and directly impact small businesses.

BY: /s/ Michael S. Honeycutt
Michael S. Honeycutt
Executive Officer
Board of Livestock
Department of Livestock

BY: /s/ Cinda Young-Eichenfels
Cinda Young-Eichenfels
Rule Reviewer

Certified to the Secretary of State March XX, 2020.



Board of Livestock Meeting

Agenda Request Form

From: George Edwards		Division/Program: Livestock Loss Board		Meeting Date: 2/27/20		
<u>Agenda Item:</u> Rancher's Guide to Predator Attacks on Livestock Kit						
Background Info: Show the board a kit made by Madison Valley Ranchlands Group called "Ranchers Guide to Predator Attacks on Livestock" This kit was paid for in part from a grant awarded by the Livestock Loss Board.						
Recommendation:						
Time needed: 10 Minutes	Attachments:		No	Board vote required?		No
<u>Agenda Item:</u> Livestock Indemnity Rate Comparison, Montana to Wyoming and Idaho						
Background Info:						
Recommendation:						
Time needed: 5 minutes	Attachments:	Yes	No	Board vote required	Yes	No
<u>Agenda Item:</u>						
Background Info:						
Recommendation:						
Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No
<u>Agenda Item:</u>						
Background Info:						
Recommendation:						
Time needed:	Attachments:	Yes	No	Board vote required:	Yes	No

Montana LLB
Helena MT 59620

2019 Year End Repor

George Edwards
Executive Director

Counties	Cattle	Sheep	Goats	Guard	Horse	Llama/Swine	Totals	Payments
Beaverhead	10	8					18	\$11,058.43
Carbon	18						18	\$24,020.86
Cascade	5	2					7	\$18,929.82
Choteau	1						1	\$1,021.81
Custer		4					4	\$1,131.08
Dawson		1					1	\$282.77
Deer Lodge	1		2				3	\$1,302.29
Flathead	3	3	10			5	21	\$6,034.74
Glacier	22				1	4	27	\$26,924.83
Granite	4	5	1				10	\$5,203.35
Jefferson		5					5	\$1,294.19
Lake	1	16	2			1	20	\$6,186.21
L&C	18	21	5				44	\$23,237.05
Lincoln	1	2					3	\$1,061.25
Madison	32	9		2	2		45	\$57,772.26
Missoula	1	2	4			1	8	\$2,725.27
Park	4						4	\$4,213.79
Pondera	6						6	\$6,330.75
Powell	11						11	\$10,434.63
Ravalli		34	4				38	\$8,840.04
Richland		1					1	\$150.27
Sanders	5	9				2	16	\$6,945.56
Silver Bow	3						3	\$7,176.26
Stillwater		5					5	\$1,128.86
Teton	6	4			1		11	\$14,331.45
Toole		40					40	\$11,145.86
Wheatland	2						2	\$1,672.00
Totals	154	171	28	2	4	13	372	\$260,555.68

Wolves

Confirmed	46	20			2		
Probable	9	1					
Value	\$75,440.61	\$5,259.78			\$1,750		\$82,450.39
Owners	26	5			1		

Grizzly Bears

Confirmed	61	52				5	
Probable	35	13		2	1	4	
Value	\$113,454.77	\$18,952.03		\$2,060.00	\$6,000	\$3,000.00	\$143,466.80
Owners	43	8		1	1	7	

Mtn Lion

Confirmed	2	62	20		1	3	
Probable	1	23	8			1	
Value	\$2,707.78	\$21,211.43	\$4,468.60		\$4,500	\$1,800.00	\$34,687.81
Owners	3	20	15		1	3	

Edwards, George

To: Edwards, George
Subject: Idaho compensation

From: Joshua Uriarte <Joshua.Uriarte@osc.idaho.gov>
Sent: Monday, February 24, 2020 3:17 PM
To: Edwards, George <GEdwards@mt.gov>
Subject: [EXTERNAL] RE: Idaho compensation

Afternoon George,

OSC only covers claims for wolves. Losses due to grizzlies because of their ESA status are not covered by the state of Idaho at this time. I have been sending folks to the Farm Service Agency for the Livestock Indemnity Program in regards to grizzlies.

As far as wolves go, I work with the Idaho Cattle Association, they pull the numbers from Cattle Fax (www.cattlefax.com) to come up with the average market rate for that grazing season. For sheep I work with the Idaho Wool Growers. This last year I calculated the full market rate based on the rates from the Livestock Indemnity Program which pays 75% of market value.

We base all of our payments on the Wildlife Services Wolf Depredation Investigation Report. Currently we only pay for confirmed and probable kills.

As far as Wyoming goes, I only know what I could find on the internet. Here's a link to the contact list.

https://wgfd.wyo.gov/WGFD/media/content/PDF/Regulations/WOLF_LIVESTOCK_BROCHURE.pdf [wgfd.wyo.gov]

Let me know if you need anything else,

Joshua Uriarte

Terrestrial Species Manager and Policy Advisor
Idaho Governor's Office of Species Conservation
304 N. 8th Street, Ste. 149
Boise, Idaho 83702
Office (208)332-1556
Fax (208)334-2172
www.species.idaho.gov

From: Edwards, George <GEdwards@mt.gov>
Sent: Monday, February 24, 2020 12:48 PM
To: Joshua Uriarte <Joshua.Uriarte@osc.idaho.gov>
Subject: Idaho compensation

Joshua,

I have been asked by Montana's Board of Livestock how Idaho determines livestock values for claims due to wolves and grizzlies. I found your claim form online but nothing on how valuations are calculated. In Montana I use USDA Market Reports for values. How do you determine livestock values?

University of Nebraska - Lincoln

DigitalCommons@University of Nebraska - Lincoln

Sheep & Goat Research Journal

Wildlife Damage Management, Internet Center

October 2004

Compensation Programs in Wyoming for Livestock Depredation by Large Carnivores

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Wyoming Game and Fish Department

T. L. Cleveland

Wyoming Game and Fish Department

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Compensation Programs in Wyoming for Livestock Depredation by Large Carnivores

M. T. Bruscino¹ and T. L. Cleveland²

¹Wyoming Game and Fish Department, Bear Management Office, Cody, WY 82414, Email: Mark.Bruscino@wgf.state.wy.us

²Wyoming Game and Fish Department, Office of the Director, Cheyenne, WY 82001, Email: Terry.Cleveland@wgf.state.wy.us

Key words: Compensation, Predators, Livestock.

Introduction

Common law in America, which has been continually reinforced in the courts of the United States, holds that the people of the state own the wildlife within its boundaries. No person or entity holds absolute property rights to wildlife regardless of the ownership of the land on which the animal is found. The courts have construed that since wildlife belongs to everyone, everyone must share in its keep. As a result of this interpretation, courts have ruled the government, both state and federal, is immune from liability for damage caused by wild animals, unless the government waives its sovereign immunity and voluntarily assumes liability.

The federal government has long invoked its sovereign immunity from liability for damage caused by species managed under federal law, such as migratory waterfowl, passerine birds, and those species listed as threatened or endangered, such as grizzly bears and gray wolves. In addition, many states have traditionally invoked their sovereign immunity from liability for damage caused by wild animals. As an example, the state of South Dakota does not accept monetary liability for damage done by wildlife. Conversely, some states, such as Wyoming, Utah, Washington and Idaho, have waived their sovereign immunity to a limited degree and assumed liability for some types of damage caused by some types of wild animals.

After a century of persecution that resulted in large scale population reductions, large predator numbers have increased over much of their former ranges in North America. Predators such

as wolves, cougars and grizzly bears are making a comeback in parts of the West. The comeback is largely due to a variety of changing societal values about predators that have resulted in reduced control campaigns. Along with the increase in predators, predator compensation programs have evolved in some jurisdictions. Currently, fourteen states and four Canadian provinces have government administered programs to reimburse livestock owners for losses caused by some predators. In addition, Defenders of Wildlife, a private conservation group, reimburses livestock producers for losses caused by grizzly bears in two western states and wolves in three western states. Most programs pay for losses caused by only the large predators (black bears, grizzly bears, cougars, and wolves) even though in most states smaller predators, such as coyotes or golden eagles, cause a far more significant monetary loss to the livestock industry. This industry is important, and in some instances critical, to the rural infrastructure and local economies of Wyoming.

Discussion

The question begs to be asked, "Why would government waive sovereign immunity and assume liability for damage to livestock that is the result of depredation by animals, such as black bears, grizzly bears, and cougars?"

Let's look at the Wyoming example. In Wyoming, Title 23, the Game and Fish Act states, "all wildlife in Wyoming is property of the state. It is the purpose of the act and the policy of the state to provide for an adequate and flexible system for control, propagation, management, protection, and regulation of all Wyoming wildlife." The livestock producers, and the majority of residents in

Wyoming, agree livestock owners should not have to carry the entire financial burden associated with having wildlife in the state and of damage done by wildlife, in this case large predators. For this reason, long ago the Wyoming Legislature enacted laws that waive the State's sovereign immunity to a limited degree and accept responsibility for damage done to livestock by bears and cougars (and will do so to a limited degree for wolves in geographic locations where they are classified as trophy game animals when wolves are removed from Endangered Species Act protection). In addition, Wyoming statutes allow any black bear or cougar doing damage to private property may be immediately taken and killed by the owner of the property, employee of the owner or lessee of the property. The statutes also provide for reimbursement to producers for the value of the livestock killed or damaged, which includes bees, honey and hives. How reimbursement is to be administered was left vague by the legislature, so interpreting how compensation programs should be structured is left to the Wyoming Game and Fish Commission.

Revenues collected from application fees for limited draw big game and wild bison hunting licenses fund the current damage-claim program in Wyoming. While the entire public enjoys the benefits of healthy wildlife populations, in the case of carnivores, the management costs, including damage payments, are largely borne by sportsmen and the livestock industry. A recent study conducted by Jessica Montag et al at the University of Montana entitled, "Political and Social Viability of Predator Compensation Programs in the West," concluded that a large percentage of the public and livestock producers endorsed a compensation pro-

gram that was funded by sources derived from not only hunters and fishermen, but also from a more representative section of the public. How this can be accomplished is a matter of debate. There is currently no system in place to equitably distribute the costs of depredations between all wildlife consumptive and non-consumptive user groups.

Compensation for dead livestock is only one facet of managing predator-livestock conflicts. Most chronic livestock damage problems result in management challenges that cannot be solely mitigated by monetary compensation. Livestock that are routinely preyed upon by large carnivores are often difficult to distribute for ideal range utilization, may tear down fences while escaping predators, and generally are more problematic to manage. Costs associated with finding dead livestock, managing livestock distribution, and those costs associated with filing and defending damage claims all add to the costs of predator damage. Most damage reimbursement programs pay for the value of the livestock at the time of death and not for indirect costs associated with depredations, so managing the conflicts in addition to compensating for losses is often the desired action for both the agencies and the producer. Management of the conflict may come in several forms: 1) the producer may be asked to relocate or remove the livestock from the grazing lands; 2) the producer may be allowed to control the offending predators; 3) the wildlife agency or the producer may initiate a livestock protection action; 4) steps may be taken to deter the predator; or, 5) the agency may implement control actions.

The Wyoming Game and Fish Commission has long recognized that neither the producer nor Department personnel detect every sheep or calf killed by large carnivores. It is recognized that when a bear or cougar kills a sheep, the entire sheep carcass is routinely moved and may be hidden, making it difficult to locate or decomposition may make it impossible to determine the cause of death. Since 1985, in a portion of the state where cougar numbers are high, the Commission has reimbursed owners of livestock for up to the value of three missing sheep believed to have been killed by a cougar for every one sheep confirmed by the Department as having been killed by a cougar. Until

recently black bear-caused losses had no multiplier. Due to the difficulty in finding losses in mountainous terrain where calves have been killed by grizzly bears, the Commission has for several years utilized a formula based on the value of a confirmed loss to pay for missing calves, never detected, but believed to have been killed by bears. In order for these formulas to be applied for missing sheep or calves, Department or USDA/APHIS-Wildlife Services personnel are required to confirm at least one calf or one sheep as having been killed by a bear or lion. Total reimbursement for missing livestock never exceeds the total number of sheep or calves placed on the grazing allotment minus livestock lost to non-predator reasons. Formulas do not apply to yearling or adult cattle since experience indicates that losses occur at a much lower rate and when such animals are killed, often times sufficient evidence exists to find a portion of the dead animal for evaluation purposes.

From the broad perspective of the entire livestock industry, livestock lost to depredation by large carnivores, such as black bears, grizzly bears, cougars, and gray wolves may be argued as insignificant, yet these large predators can cause significant livestock losses and resulting financial hardship to individual livestock operators in the West. In fiscal year 2003 (July 1, 2002 through June 30, 2003), Wyoming Game and Fish Department or Wildlife Services personnel confirmed livestock lost to black bear, grizzly bear or cougar predation as 83 lambs, 78 ewes, 35 calves, 11 adult cows, and 1 bull. In addition, during 2002 Wildlife Services or U.S. Fish and Wildlife Service personnel confirmed 23 cattle killed by wolves. The depredations resulted in the Wyoming Game and Fish Commission reimbursing livestock operators \$16,417.91 for sheep losses and \$48,770.52 for cattle. In addition, the Department expended \$28,221.99 to compensate beekeepers for damage inflicted on bees, honey, and hives by black bears and grizzly bears. Defenders of Wildlife paid producers in Wyoming \$13,751.21 for wolf-caused losses in 2002. The addition of gray wolves to the list of predator losses for which the State of Wyoming pays compensation may result in a substantial increase in damage payments and associated management

costs for both the wildlife agency and the producer. Under the current system, compensation for wolf-caused losses will be paid from hunters' license dollars.

Implications

As a result of increasing concern by livestock producers to be paid for losses that remained undiscovered, the 2003 Wyoming Legislature enacted legislation enabling the Wyoming Game and Fish Commission to, "establish through rule making methods, factors and formulas to be used for determining the amount to compensate any landowner, lessee or agent for livestock damaged as a result of, missing as a result of, or killed by trophy game animals". In July 2003, the Commission adopted formulas in rule and regulation to guide the Wyoming Game and Fish Department in offering reimbursement for missing sheep or calves killed by trophy game animals.

"Any claimant whose verified claim is for missing sheep or calves believed to have been damaged as a result of a trophy game animal, shall include on his verified claim the total known death loss, including missing animals, for the sheep or calves for the grazing season together with the number of such losses known to be due to causes other than damage by a trophy game animal.

Notwithstanding the use of the formulas, the Department shall not offer compensation for more than the total known death loss less the number of such losses known to be due to causes other than damage by a black bear, grizzly bear or cougar. In order to utilize any formula, the Department or its representative must have confirmed the claimant had at least one (1) calf or one (1) sheep injured or killed by a trophy game animal.

Veterinary costs for the treatment of individual livestock that have been injured by a trophy game animal shall be considered up to a maximum amount that is not to exceed the value of the livestock injured, only in cases where a licensed veterinarian believes the individual livestock in question had a reasonable chance to survive and return to a productive state. If the individual livestock died as a result of an injury inflicted by a trophy game animal, even though the livestock received veterinary care, payment shall only be made up to a maximum of the value of the livestock."

The factors and formulas contained in the Department's rule and regulation are based upon a combination of analysis of data collected by the Department; historic use of similar formulas to pay producers for sheep missing as a result of cougar depredation in the Big Horn Mountains; and cattle and sheep death loss data compiled by a livestock producers association in the Upper Green River area near Pinedale, Wyoming that has frequently experienced missing livestock that are believed to be the result of grizzly and black bear depredation.

In Wyoming, a second solution has been for the Wyoming Game and Fish Department to develop a program to deal with conflicts that occur between large carnivores and livestock. The program consists of depredation evaluation training for all district game wardens, so that losses can be investigated and documented quickly. In addition, a specialized staff has been formed in the northwest portion of the state to prevent, investigate, and manage damage caused by black and grizzly bears in chronic damage areas. Also, a statewide agreement with specialists at the Wildlife Services to control offending animals at the Department's direction has been adopted. This multifaceted approach seeks to conserve large carnivore populations while managing the impacts to local livestock producers.

Literature Cited

- Montag, J., 2003. Political & Social Viability of Predator Compensation Programs in the West. University of Montana, Missoula, Montana. pp 36-37.

CHAPTER 28

REGULATION GOVERNING BIG OR TROPHY GAME ANIMAL OR GAME BIRD OR GRAY WOLF DAMAGE CLAIMS

Section 1. Authority. This regulation is promulgated by authority of Wyoming Statutes § 23-1-101, § 23-1-102, § 23-1-302, § 23-1-304 and § 23-1-901.

Section 2. Definitions. Definitions shall be as set forth in Title 23, Wyoming Statutes, Commission regulations, and the Commission also adopts the following definitions:

- (a) "Authorized hunting seasons" means any hunting season during the twelve (12) month period immediately preceding the date when the claimant filed the verified claim with the Office of the Department that is established by Commission regulation, including Depredation Prevention Hunting Seasons and kill permits, for the harvest of the species of big game animals, trophy game animals, or game birds for which the verified claim was filed.
- (b) "Award" means compensation for damage offered to a claimant by the Department.
- (c) "Board" means a board of arbitrators.
- (d) "Claimant" means any landowner, lessee, agent or property owner whose livestock, bees, hives or honey have been damaged or killed by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h); or, whose land, growing cultivated crops, stored crops, seed crops, or improvements have been damaged by big game animals, trophy game animals or gray wolves in accordance with W.S. § 23-1-901 (g) and (h) or game birds; or, whose grass has been extraordinarily damaged by big game animals or game birds.
- (e) "Commercial garden" means a business that grows fruits or vegetables for commercial sale.
- (f) "Commercial nursery" means a business that grows or stores trees, shrubs or plants solely for commercial sale and that is required under W.S. § 39-15-106 to be licensed with the Wyoming Department of Revenue to collect and remit sales and use tax.
- (g) "Commercial orchard" means a business that grows trees for fruit or nut production for commercial sale.
- (h) "Confirmed by the Department or its representative" means the Department or its representative conducted an inspection or investigation of the damage and determined the damage was more likely than not caused by a big or trophy game animal or game bird, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h).

(i) "Contiguous tract of land" means one parcel of fee title land, including land that may be divided by a public road, highway or railroad right of way, which is entirely owned by a private landowner or corporation.

(j) "Consequential damages" means damage, loss, or injury that does not flow directly and immediately from the act of the big game animal, trophy game animal or game bird, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h), but only from some of the consequences or results of such act. Consequential damages include, but are not necessarily limited to, future or anticipated production (except as otherwise provided in this regulation for young of the year livestock), sentimental value, and labor or equipment costs to remove damaged property.

(k) "Damage" means actual damage to land, growing cultivated crops, stored crops, seed crops or improvements that is caused by big game animals, trophy game animals or gray wolves in accordance with W.S. § 23-1-901 (g) and (h) or game birds, and sworn by the claimant on the verified claim to have occurred; or extraordinary damage to grass that is caused by big game animals or game birds and sworn by the claimant on the verified claim to have occurred; or actual damage to livestock or bees including honey and hives, that is caused by trophy game animals, or gray wolves in accordance with § 23-1-901 (g) and (h), and sworn by the claimant on the verified claim to have occurred. Damage shall not include damage to other real or personal property including, but not necessarily limited to: other vegetation or animals; motor vehicles; structures; damages caused by animals other than big game animals, trophy game animals or game birds, or gray wolves in accordance with W.S. § 23-1-901 (g) and (h); diseases; lost profits; consequential damages; or, any other damages whatsoever that are not specified in this regulation.

(l) "Disinterested arbitrator" means an elector residing in the county where the damage occurred, who is capable of making a reasoned and unbiased decision based on evidence presented to the Board by the claimant and the Department.

(m) "Extraordinary damage to grass" means the loss or harm as proven by the landowner, lessee, or agent that significantly exceeds the usual, customary or average use of non-cultivated grass plants of the Family Graminae.

(n) "Growing cultivated crops" means crops or other vegetation that are grown on privately owned or leased land and harvested or utilized annually for commercial sale or to feed livestock, or for human consumption. "Growing cultivated crops" can include grasses and legumes maturing for harvest, small grains, row crops and vegetables, plants grown in commercial nurseries, commercial orchards, commercial gardens, and native hay meadows that are managed for hay or livestock forage. If the crop is not harvested or utilized annually, it is not a growing cultivated crop unless it requires more than one (1) year to become established and ready for harvest. "Growing cultivated crops" do not include rangelands managed for livestock forage, or products of nurseries, orchards, and gardens that are not intended for commercial sale.

(o) "Hearing" means a procedurally correct arbitration hearing as described in Section 8 of this Regulation that shall be conducted in such manner as to afford the claimant and

the Department the opportunity to present, examine, and cross-examine all witnesses and other forms of evidence presented to the Board.

(p) "Hives" means an artificial structure designed and constructed specifically for housing bees.

(q) "Improvements" means a valuable addition made to real estate to increase the agricultural productivity of such land, including fences and man made structures erected or windbreaks or shelterbelts planted on privately owned or leased land to enhance or improve crop production or livestock production or grazing management or as a protection for livestock. Improvements shall not include windbreaks or shelterbelts, if they are not planted solely to enhance or improve crop production, or livestock production or grazing management or as a protection for livestock. Improvements also shall not include man made structures erected for human occupancy, or real or personal property or other structures that do not enhance or improve crop production or grazing management or as a protection for livestock.

(r) "Investigated by the Department" means an inspection determined by the Department to be a reasonable assessment of the damage caused by big or trophy game animals or game birds, or gray wolves in accordance with W.S. § 23-1-901 (g) and (h).

(s) "Kill permit" means a permit authorized by a Game and Fish Commissioner and the Chief Game Warden granting authority to take big game animals, trophy game animals or game birds that are causing substantial damage to property.

(t) "Land" means soil on privately owned or leased land.

(u) "Lessee" means a person who leases fee title land or State land for agricultural purposes.

(v) "More likely than not" means evidence reasonably tending to support the conclusion. Evidence that is competent, relevant, and material, and which to a rational and impartial mind naturally leads, or involuntarily leads to conclusion for which there is valid, just and reasonable substantiation.

(w) "Office of the Department" means the Wyoming Game and Fish Department, 5400 Bishop Blvd., Cheyenne, Wyoming 82006-0001 or the Wyoming Game and Fish Department, 3030 Energy Lane, Casper, Wyoming 82604.

(x) "Permitted hunting during authorized hunting seasons" means permitted hunting as described in Section 4 of this regulation.

(y) "Promptly served upon each party" means within ten (10) days following the arbitration hearing, the Board shall serve a written copy of its decision to the Office of the Department and the claimant.

(z) "Property" means livestock or bees, land, growing cultivated crops, stored crops including honey and hives, seed crops, improvements or grass that has been extraordinarily damaged.

(aa) "Reasonable expense charges" means compensation given to an arbitrator while performing duties as an arbitrator that is the same compensation rate afforded to State employees by State statute for per diem and vehicular mileage; and, actual expenses incurred by the arbitrator and documented by receipt including, but not necessarily limited to, telephone calls, paper supplies, and mail service.

(bb) "Reasonable service charges" means reimbursement in the amount of one hundred (\$100) dollars per day for performing duties as an arbitrator.

(cc) "Seed crops" means any crop intentionally planted, managed, and grown in accordance with accepted agricultural practices on privately owned or leased land for the production of seed for future propagation, and that is harvested annually by manual or mechanical means. If the crop is not harvested annually, it shall not be classified as a seed crop unless the crop normally requires an establishment period of longer than one (1) year to be harvested or unless the crop is alfalfa seed or crested wheat grass seed.

(dd) "Stored crops" means crops that have been harvested and saved or stored for future use in accordance with accepted agricultural practices.

(ee) "Supervisor" means Regional Wildlife Supervisor.

(ff) "Trophy game animal" means black bear, grizzly bear or mountain lion, or gray wolf in accordance with W.S. § 23-1-101 (a) (xii) (B) (I) and (II).

(gg) "Value of livestock" means the monetary value of individual livestock on the date the verified claim was filed with the Office of the Department based upon the fair market value on that date for like livestock at a rate substantiated by a livestock sales barn or other credible written valuation of the livestock provided by the claimant. However, the monetary value of young of the year livestock on the date the verified claim was filed with the Office of the Department shall be based upon the fair market value on that date for like livestock at the weaning weight substantiated by a livestock sales barn or other credible written valuation of the livestock provided by the claimant.

(hh) "Verified claim" means a Trophy Game Animal or Gray Wolf (in accordance with W.S. § 23-1-901 (g) and (h)) Damage Claim Affidavit or a Big Game Animal or Game Bird Damage Claim Affidavit that has been signed by the claimant and sworn to be accurate before a person authorized to administer oaths, that has been filed with the Office of the Department and contains all information required in Section 9 of this regulation.

Section 3. Damage to Livestock by Trophy Game Animals or Gray Wolf (in Accordance with W.S. § 23-1-901 (g) and (h)). Except as specified in subsection (a) of this section, the Department shall only offer payment for damage to individual livestock confirmed

by the Department or its representative as having been injured or killed by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h).

(a) In geographic areas determined by the Department to have terrain, topography, and vegetative characteristics that influence the ability of the claimant and Department to find missing calves and sheep that are believed to have been damaged as a result of a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h), the Department shall utilize the methods, factors and formulas in this subsection to determine the amount to compensate any landowner, lessee or agent for calves and sheep missing as a result of such damage.

(i) Any claimant whose verified claim is for missing sheep or calves believed to have been damaged as a result of a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h), shall include on his verified claim the total known death loss, including missing animals, for the sheep or calves for the grazing season together with the number of such losses known to be due to causes other than damage by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h).

(ii) Notwithstanding the use of the formulas in this section, the Department shall not offer compensation for more than the total known death loss less the number of such losses known to be due to causes other than damage by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h). In order to utilize any formula, the Department or its representative must have confirmed the claimant had at least one (1) calf or one (1) sheep injured or killed by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h).

(A) Calves and sheep in areas occupied by grizzly bears. To determine the amount of compensation due to a claimant for calves and sheep believed to be missing as a result of being damaged by a black bear, grizzly bear, or mountain lion in areas occupied by grizzly bears, the Department shall utilize the following formula:

(I) Number of individual calves or sheep confirmed by the Department or its representative killed by a black bear, grizzly bear, or mountain lion multiplied by three and one-half (3.5) multiplied by the value of livestock equals the amount of compensation.

(II) Sheep in areas not occupied by grizzly bears. To determine the amount of compensation due to a claimant for sheep believed to be missing as a result of being damaged by a black bear or mountain lion in areas not occupied by grizzly bears, the Department shall utilize the following formula:

(III) Number of individual sheep confirmed by the Department or its representative killed by a black bear or mountain lion multiplied by three (3) multiplied by the value of livestock equals the amount of compensation.

(iii) Sheep in areas set forth by Commission regulation where gray wolves are designated as trophy game animals, or gray wolves in accordance with W.S. § 23-1-901 (g) and

(h). To determine the amount of compensation due to a claimant for sheep believed to be missing as a result of being damaged by gray wolves, in areas occupied by gray wolves, the Department shall utilize the following formula:

(A) Number of individual sheep confirmed by the Department or its representative killed by a gray wolf multiplied by seven (7) multiplied by the value of livestock equals the amount of compensation.

(iv) Calves in areas set forth by Commission regulation where gray wolves are designated as trophy game animals, or gray wolves in accordance with W.S. § 23-1-901 (g) and (h). To determine the amount of compensation due to the claimant for calves believed to be missing as a result of being damaged by gray wolves, in area occupied by gray wolves, the Department shall utilize the following formula:

(A) Number of individual calves confirmed by the Department or its representative killed by gray wolves multiplied by seven (7) multiplied by the value of livestock equals the amount of compensation.

(b) Veterinary costs for the treatment of individual livestock that have been injured by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h), shall be considered up to a maximum amount that is not to exceed the value of the livestock injured, only in cases where a licensed veterinarian believes the individual livestock in question had a reasonable chance to survive and return to a productive state. If the individual livestock died as a result of an injury inflicted by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h), even though the livestock received veterinary care, payment shall only be made up to a maximum of the value of the livestock.

(c) Any claimant who has sustained gray wolf damage located in the area described in W.S. § 23-1-901 (g) and (h) shall be eligible for damage compensation. Each time a claimant reports gray wolf damage to the Department, pursuant to W.S. § 23-1-901 (g) and (h), the claimant shall acknowledge:

(i) The adjacent area of land is outside the area described in W.S. § 23-1-101 (a) (xii) (B) (I) or (II);

(ii) The adjacent area of land is part of a contiguous tract of land a portion of which is currently located within the boundaries described in W.S. § 23-1-101 (a) (xii) (B) (I) or (II);

(iii) The adjacent area of land is privately owned;

(iv) The private landowner of the adjacent area of land consents to the designation;

(v) The designation of the adjacent area of land shall not subtract from or diminish the area described in W.S. § 23-1-101 (a) (xii) (B) (I) or (II).

Section 4. Permitted Hunting During Authorized Hunting Seasons.

(a) A claimant shall not be eligible to receive an award for damage caused by big game animals, trophy game animals, or game birds unless hunting for the species for which damage compensation is claimed has been permitted during authorized hunting seasons on the land for which the verified claim has been filed. For an award to be allowed, the claimant shall permit hunting during authorized hunting seasons if the species of big game animals, trophy game animals, or game birds for which the verified claim was filed were present on the claimant's privately owned or leased land and adjoining Federal or State land during authorized hunting seasons delineated in subsection (iii) (A). If the species of big game animals, trophy game animals, or game birds for which the verified claim has been filed were not present on the claimant's privately owned or leased land and adjoining Federal or State land during the authorized hunting seasons as delineated in subsection (iii) (A), for an award to be allowed the claimant shall permit hunting during authorized hunting seasons delineated in (iii) (B) and (iii) (C) if requested by the Department. The claimant shall permit hunting during authorized hunting seasons delineated in (iii) (B) and (iii) (C) without access fees to hunters or the Department.

(i) For a claimant to be eligible to receive an award for damage compensation on leased private land, the landowner of the leased private land shall not, in any manner, restrict hunting access for the species for which damage compensation is claimed on the land for which the verified claim has been filed, or any adjoining Federal or State land.

(ii) The claimant shall not, in any manner, restrict hunting access to their privately owned land, leased private land or any adjoining Federal or State land within the hunt area for which the damage occurred in accordance with this section.

(iii) Authorized hunting seasons include:

(A) Hunting seasons as established by Wyoming Game and Fish Commission rule and regulation;

(B) Depredation prevention hunting seasons as approved by a District Wyoming Game and Fish Commissioner and the Chief Game Warden; or,

(C) Lethal taking of wildlife through a kill permit as approved by a District Wyoming Game and Fish Commissioner and the Chief Game Warden.

(b) The Department shall determine if hunting was permitted during authorized hunting seasons for the species of big game animals, trophy game animals, or game birds for which the verified claim has been filed. For an award to be allowed, the Department shall have to determine the claimant allowed sufficient numbers of hunters to access his privately owned or leased land and adjoining Federal or State land to harvest more than the number of big game animals, trophy game animals or game birds recruited in the preceding twelve (12) months into the segment of the population responsible for doing damage. The claimant shall contact the game warden to whom he reported the damage to determine how many big game animals, trophy game animals, or game birds meets the requirement of more than the number of big game

animals, trophy game animals or game birds recruited in the preceding twelve (12) months into the segment of the population responsible for doing damage. An award may be allowed if the Department determines a reduction in big game animals, trophy game animals or game birds affects the Department's ability to sustain the population at the objective the Commission has established for the herd unit.

Section 5. Notification of Damage and Filing of Damage Claims.

(a) Any claimant who has incurred damage as defined in Section 2 of this Regulation shall report the damage to the nearest game warden, supervisor, or Commission member within fifteen (15) consecutive days following the date damage was discovered. If the claimant intends to take actions that prevent the damage being investigated by the Department, such as harvest of damaged crops or removal of damaged livestock, the claimant shall notify the nearest game warden, supervisor, or Commission member as soon as reasonably possible after discovery of the damage so the damage can be investigated by the Department prior to removal, harvest, modification, or destruction of the damaged property; however, in no case shall the claimant take actions that preclude the damage being investigated by the Department. If the claimant denies or precludes the damage being investigated by the Department, the Department shall deny the verified claim.

(b) The claimant shall present a verified claim in accordance with Section 9 of this regulation to the Office of the Department within sixty (60) consecutive days following the date the last item of damage was discovered.

(i) For verified claims of damage to individual livestock by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h), the sixty-day (60) period shall commence from the last date the livestock were present on the grazing allotment or geographic location where the damage occurred;

(ii) For verified claims of damage to bees, honey, and hives by a trophy game animal, or gray wolves in accordance with W.S. § 23-1-901 (g) and (h), the sixty (60) day period shall commence from the last date damage occurred or from the last date the bees, honey, or hives were present on the location where the damage occurred, whichever date occurs first; and,

(iii) For verified claims of damage to land, growing cultivated crops, seed crops, stored crops, improvements, or extraordinary damage to grass by big game animals, trophy game animals or gray wolves in accordance with W.S. § 23-1-901 (g) and (h) or game birds, the sixty (60) day period shall commence from the last date the growing cultivated crop or seed crop was harvested or the land, stored crops, or improvements were damaged or the extraordinary damage to grass occurred.

(c) If a claimant chooses to appeal the Department's decision regarding a verified claim to the Commission, the claimant shall file a written appeal that is received by the Office of the Department within thirty (30) consecutive days from the date the claimant received the Department's notification of its decision on the verified claim.

(d) The claimant shall have no right of appeal to the Commission of the Department's denial of the claim if based upon the information provided by the claimant in the verified claim, the claimant failed to comply with subsection (a) or (b) of this section. The claimant shall have no right of appeal to the Commission of the Department's decision on a verified claim if the claimant failed to comply with subsection (c) of this section.

(e) The U.S. Postal Service or any other mail delivery service providers are not agents of the Department. Therefore, the Department cannot assume responsibility for mail delivery to the Department. It is the claimant's responsibility to assure the delivery of a verified claim to the Office of the Department.

Section 6. Investigation and Payment of Verified Claims.

(a) When investigating damage claims, the Department shall utilize the standard of "more likely than not" in determining whether or not the damage was the result of big or trophy game animals or game birds, or gray wolves in accordance with W.S. § 23-1-901 (g) and (h).

(b) The Department shall consider damage that was discovered by the claimant and reported to the nearest game warden, supervisor or Commission member within fifteen (15) consecutive days after the date the damage was discovered. Any damage that was reported more than fifteen (15) consecutive days after the date it was discovered by the claimant shall not be considered by the Department as damage under this regulation.

(c) The Department shall investigate the verified claim and either reject the claim or provide for full or partial payment to the claimant within ninety (90) consecutive days following the date the Office of the Department received the verified claim.

Section 7. Reasons for Denial of a Verified Claim.

(a) The Department shall deny the verified claim for any of the reasons specified in this subsection.

(i) The claimant did not report the damage to the nearest game warden, supervisor or Commission member within fifteen (15) consecutive days after the date the damage was discovered. Any damage that was reported more than fifteen (15) consecutive days after the date it was discovered by the claimant shall not be considered by the Department as damage under this regulation.

(ii) The damage was caused by animals or wildlife other than big game animals, trophy game animals or game birds, or gray wolves in accordance with W.S. § 23-1-901 (g) and (h).

(iii) The big or trophy game animals or game birds causing damage were on the claimant's privately owned or leased land and adjoining Federal or State land during authorized hunting seasons as specified in Section 4 (a) (iii) (A), and the claimant did not permit hunting in accordance with Section 4 of this regulation.

(iv) The big or trophy game animals or game birds causing damage were not on the claimant's privately owned or leased land and adjoining Federal or State land during authorized hunting seasons as specified in Section 4 (a) (iii) (A), and the claimant would not agree to the Department's implementation of a depredation prevention hunting season as specified in Section 4 (a) (iii) (B) or insisted on charging an access fee to hunters to participate in a depredation prevention hunting season as specified in Section 4.

(v) The big or trophy game animals or game birds causing damage were not on the claimant's privately owned or leased land and adjoining Federal or State land during authorized hunting seasons as specified in Section 4 (a) (iii) (A), and the claimant would not agree to the Department's implementation of a kill permit as specified in Section 4 (a) (iii) (C) or insisted on charging an access fee to the Department to implement a kill permit as specified in Section 4.

(vi) The verified claim was for property not defined as property in Section 2 of this regulation.

(vii) The claimant was compensated by crop or livestock insurance or a Federal subsidy program for the property damaged to the extent the claimant received compensation under that insurance or program.

(viii) The claimant did not present a verified claim complete with all required information specified in Section 9 of this regulation to the Office of the Department within sixty (60) days after the damage or last item of damage was discovered by the claimant.

(ix) The verified claim was for consequential damages.

(x) Hunting was not permitted during authorized hunting seasons on land in a platted subdivision where the damage occurred due to the actions of a municipal or county ordinance, or homeowners' association covenant prohibiting the discharge of firearms.

(xi) Due to actions of the claimant, the damage was not investigated by the Department.

(xii) The claimant prevented the Department's attempts to mitigate or alleviate the damage through such actions as moving the big or trophy game animals or game birds, or gray wolves in accordance with W.S. § 23-1-901 (g) and (h) responsible for the damage or the claimant refused to utilize fencing materials provided by the Department to protect stored crops, including honey and hives.

Section 8. Arbitration.

(a) If the claimant wishes to appeal the Commission's decision regarding a verified claim, the claimant shall file a written call for arbitration with the Office of the Department within ninety (90) consecutive days from the date the claimant received notice of the Commission's decision.

(b) If the claimant calls for arbitration, the claimant and the Office of the Department shall each appoint a disinterested arbitrator within fifteen (15) consecutive days from the date the Office of the Department received the written call for arbitration.

(c) When the claimant and the Office of the Department appoint arbitrators, written notification of the name, mailing address, and telephone number of arbitrators shall be made by each party to the other within fifteen (15) consecutive days from the date the Office of the Department received the written call for arbitration.

(d) Within twenty (20) consecutive days after their appointment, the two (2) arbitrators shall appoint a third arbitrator. The two (2) arbitrators selected shall notify both the claimant and the Office of the Department in writing of the name, mailing address, and telephone number of the third arbitrator selected. If the third arbitrator is not appointed within this time period, the judge of the district court of the county or the court commissioner in the absence of the judge shall appoint the third arbitrator upon the application of either arbitrator.

(e) The three (3) arbitrators shall appoint a chairman who shall chair the Board and serve as secretary to carry out the correspondence of the Board.

(f) At least twenty (20) consecutive days before the hearing, the Board shall provide the claimant and the Office of the Department written notice of the time and place in the county when and where the testimony of the claimant and the Department shall be heard and the claim investigated and decided by the Board.

(g) Arbitration hearings shall be conducted as contested cases by the Office of Administrative Hearings. The Department shall transmit to the Office of Administrative Hearings a referral transmittal sheet and copies of the appropriate agency documents reflecting the disputed claim and the basis thereof. Upon referral from the Department, the Office of Administrative Hearings shall have the authority, pursuant to W.S. § 9-2-2202, to conduct the arbitration hearing in an impartial manner pursuant to the Wyoming Administrative Procedure Act, applicable provisions of the Wyoming Rules of Civil Procedure, and Chapters 1 and 2 of the Uniform Contested Case Rules adopted by the Office of Administrative Hearings (Chapter 1 effective October 17, 2014; Chapter 2 effective July 20, 2017) and found at <http://rules.wyo.gov> hereby incorporated by reference but not including any later amendments or editions, to the extent those statutes and rules do not conflict with W.S. § 23-1-901 or the Uniform Arbitration Act.

(h) Following the arbitration hearing, the Board shall within ten (10) days provide a written copy of its decision to the Office of the Department and the claimant.

(i) Unless otherwise specified in this section, the Uniform Arbitration Act, W.S. § 1-36-101 et seq. shall apply to the hearing.

(j) The decision of the Board shall become part of the Office of the Department's file and shall be made part of the record in the event of an appeal of the Board's decision and any

appeal to district court shall be conducted in conformity with the Uniform Arbitration Act, W.S. § 1-36-114 (a) or W.S. § 1-36-115.

Section 9. Verified Claim Requirements. The verified claim required by W.S. § 23-1-901 (b) shall be submitted on the form prescribed by the Department. The verified claim shall contain the following information:

- (a) A description of the land on which the damage occurred, including the legal description (section, range, township), the county in which the land is located, and whether the land is privately owned, leased, or federally owned;
- (b) Whether the claimant is the landowner, lessee, or agent of the landowner or lessee;
- (c) A description of individual livestock, including the number, age class and sex if known, or description of bees, including honey and hives, damaged or killed by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h);
- (d) A description of the land, growing cultivated crops, stored crops, seed crops, or improvements damaged by a big game animal, trophy game animal or gray wolf in accordance with W.S. § 23-1-901 (g) and (h) or game bird; or a description of the grass extraordinarily damaged by a big game animal or game bird;
- (e) Competent, relevant and material evidence provided by the claimant that a big game animal, trophy game animal or game bird, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h) caused the damage;
- (f) The dates during which damage took place, to include the specific date the damage was discovered by the claimant and the specific date the damage ended;
- (g) The amount and value of property damaged, including all calculations and evidence supporting the value determination;
- (h) The species and number, if known, of big or trophy game animals or game birds, or gray wolves in accordance with W.S. § 23-1-901 (g) and (h) that caused the damage;
- (i) The name of the game warden, supervisor or Commission member to whom the claimant reported the damage and the specific date it was reported;
- (j) Information to allow the Department to determine whether or not the claimant permitted hunting during authorized hunting seasons for the species causing damage in accordance with Section 4 of this regulation;
- (k) Information as to whether or not an access fee was charged for permitting hunting during authorized hunting seasons for the species of big game animal, trophy game animal or game bird for which the verified claim was filed; the total amount of access fee charged per

hunter; and, the total number of hunters permitted to hunt during authorized hunting seasons for the species causing damage;

(l) Information by which the Office of the Department can recognize the claimant signed and swore before a person authorized to administer oaths (notarized) the verified claim to be accurate;

(m) For verified claims for calves and sheep missing as a result of damage by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h), the total known death loss, including missing animals, for the sheep or calves for the grazing season together with the number of such losses known to be due to causes other than damage by a trophy game animal, or gray wolf in accordance with W.S. § 23-1-901 (g) and (h);

(n) Information to indicate if all or what portion of the property damaged was compensated for by crop or livestock insurance or a Federal subsidy program to the extent the claimant received compensation under that insurance or program; and,

(o) Whether the claimant is applying for damage compensation per W.S. § 23-1-901 (g) and (h).

(p) The claimant may submit additional supporting information, which shall be considered as part of the verified claim.

WYOMING GAME AND FISH COMMISSION

Mark Anselmi, President

Dated: September 18, 2018



Board of Livestock Meeting

Agenda Request Form

From: Tahnee Szymanski, DVM	Division/Program: Animal Health Bureau	Meeting Date: 2/27/2020
<u>Agenda Item:</u> Brucellosis Update		
Background Info: Brucellosis program update regarding suspects, affected herds, and the results of FWP 2020 live elk capture study		
Recommendation: NA		
Time needed: 15 minutes	Attachments: <u>Yes</u>	Board vote required? <u>No</u>

<u>Agenda Item:</u> NAEBA Request Regarding Interstate Brucellosis Testing Requirements		
Background Info: The North American Elk Breeders Association submitted the attached letter to the Department requesting the elimination of interstate Brucellosis testing requirements for interstate movement of farmed Cervidae. This change would only apply to movements that originate outside of the Greater Yellowstone Area (GYA). As background, at the 2017 USAHA Annual Meeting, a resolution was passed supporting the elimination of this requirement.		
Recommendation:		
Time needed: 10 minutes	Attachments: <u>Yes</u>	Board vote required <u>Yes</u>

<u>Agenda Item:</u>		
Background Info:		
Recommendation:		
Time needed:	Attachments:	Board vote required:

Ruby Mountain Elk Surveillance Capture Sit-Rep

Ruby Mountain elk Capture Date: January 29, 2020

Location: Ruby Mountains. North of Sweetwater Rd (Current DSA boundary), south of Twin Bridges, west of Alder/Sheridan, and northeast of Dillon

Number of samples: 100

- 98 net gunned from helicopter for sampling
 - 43 animals randomly chosen to be fitted with GPS collars: location every 24 hours
- 2 hunter harvest samples from the area (shoulder season)

Elk serologic Test Results:

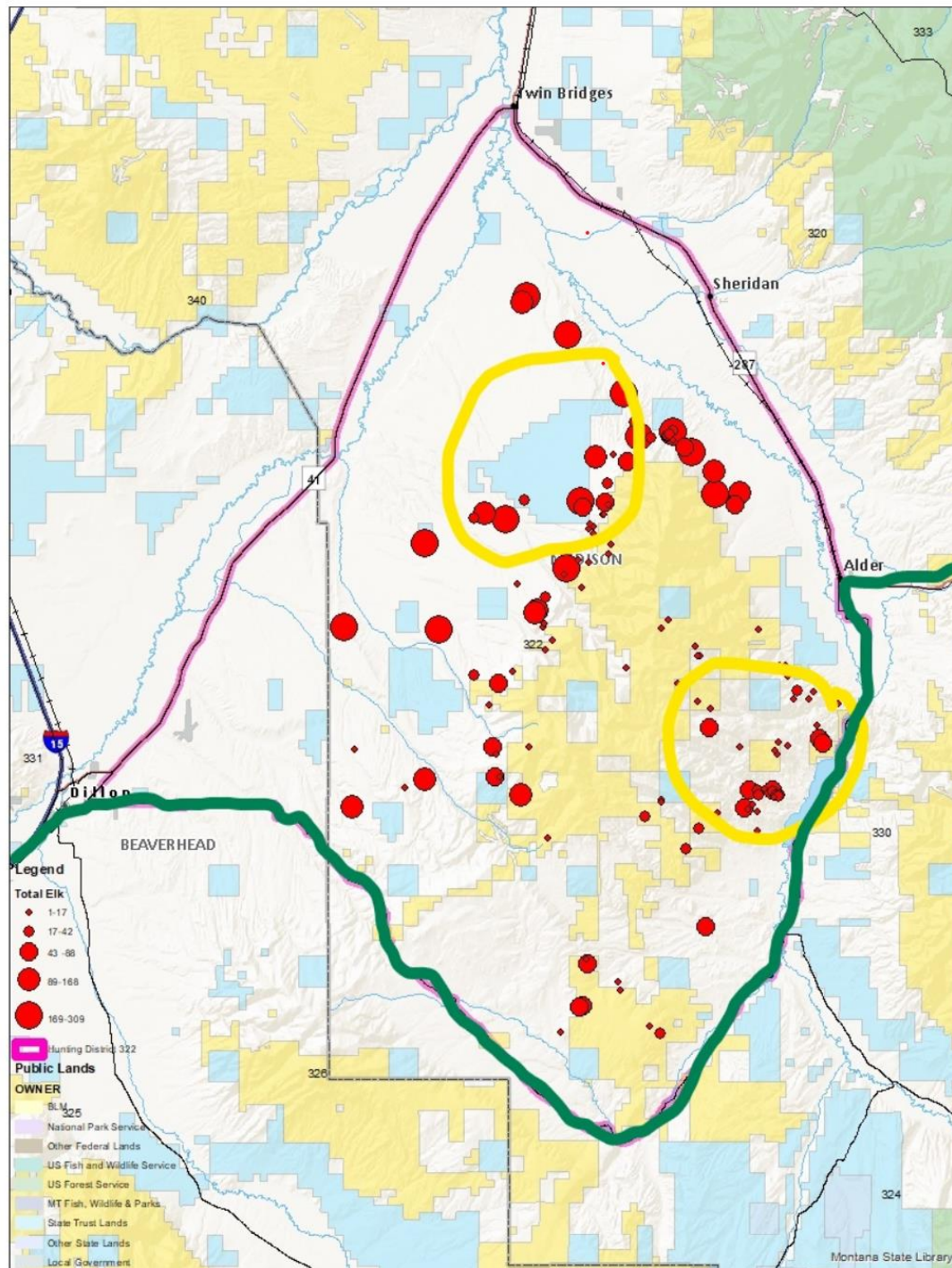
- 96 Negative
- 2 Positive
 - MVDL: 2 positive samples
 - NVSL: confirmed 2 positive samples
 - Estimated seroprevalence in the area:
 - 95% Confidence Interval: 1 to 7% using the Wilson method

Preliminary Information: See Attached map

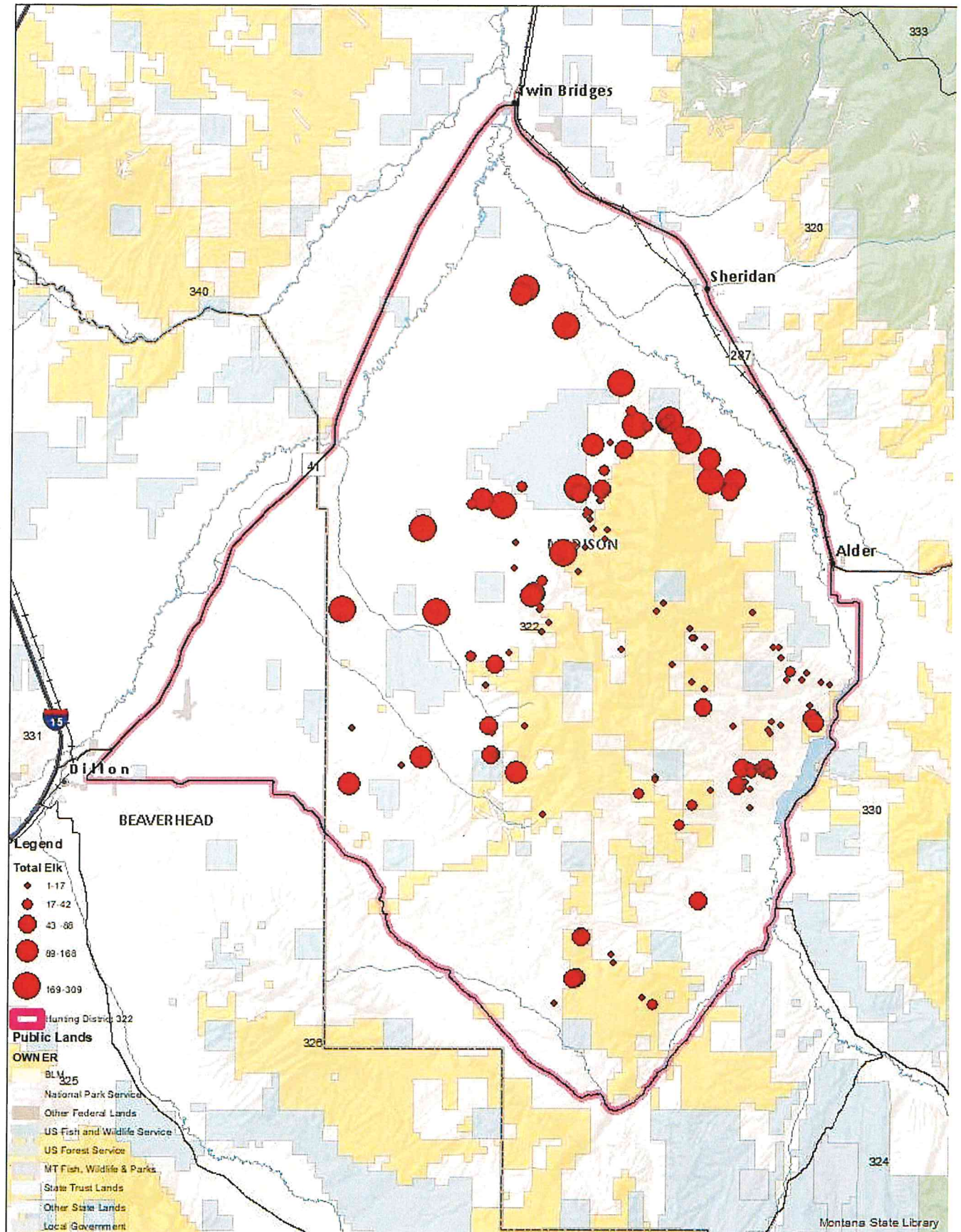
- See attached map illustrates location and approximate size of elk groups observed during winter population surveys of Hunting District 322 from 2006 through 2019.
 - Yellow polygons=capture locations of positive elk
 - Red dots= Larger dots indicate larger groups.
 - Green line= DSA boundary
 - Pink line= HD 322 boundary
- producers/cattle numbers in the area (**Preliminary estimate**)
 - Total Herds: 69
 - Currently utilize the DSA: 27
 - New with recommended boundary adjustment: 42
 - Total Cattle: 25,000
 - Currently utilize the DSA: 16,000

FWP/MDOL joint press release: 2/14/2020

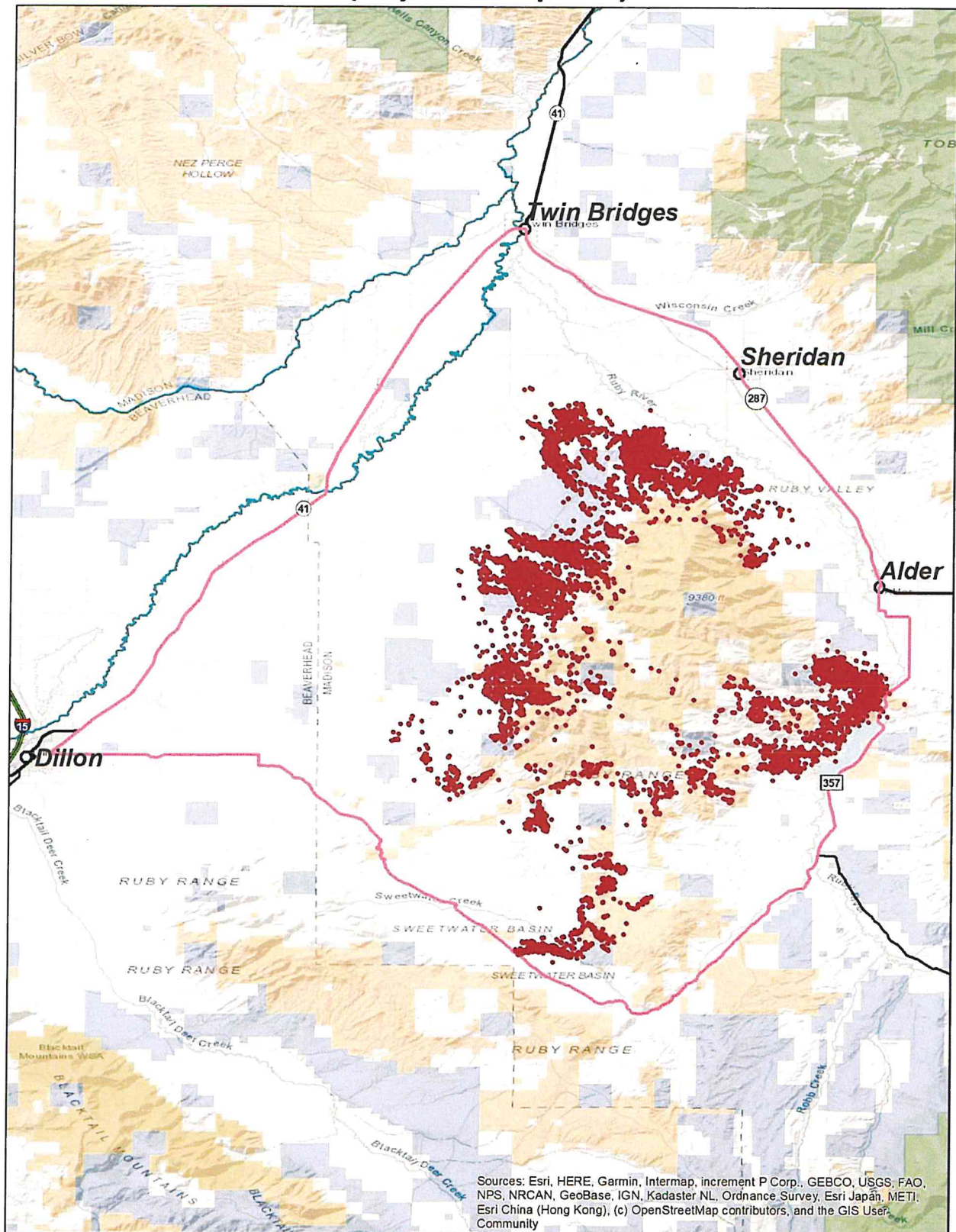
2006-2019 Elk observations Map (provided by FWP)



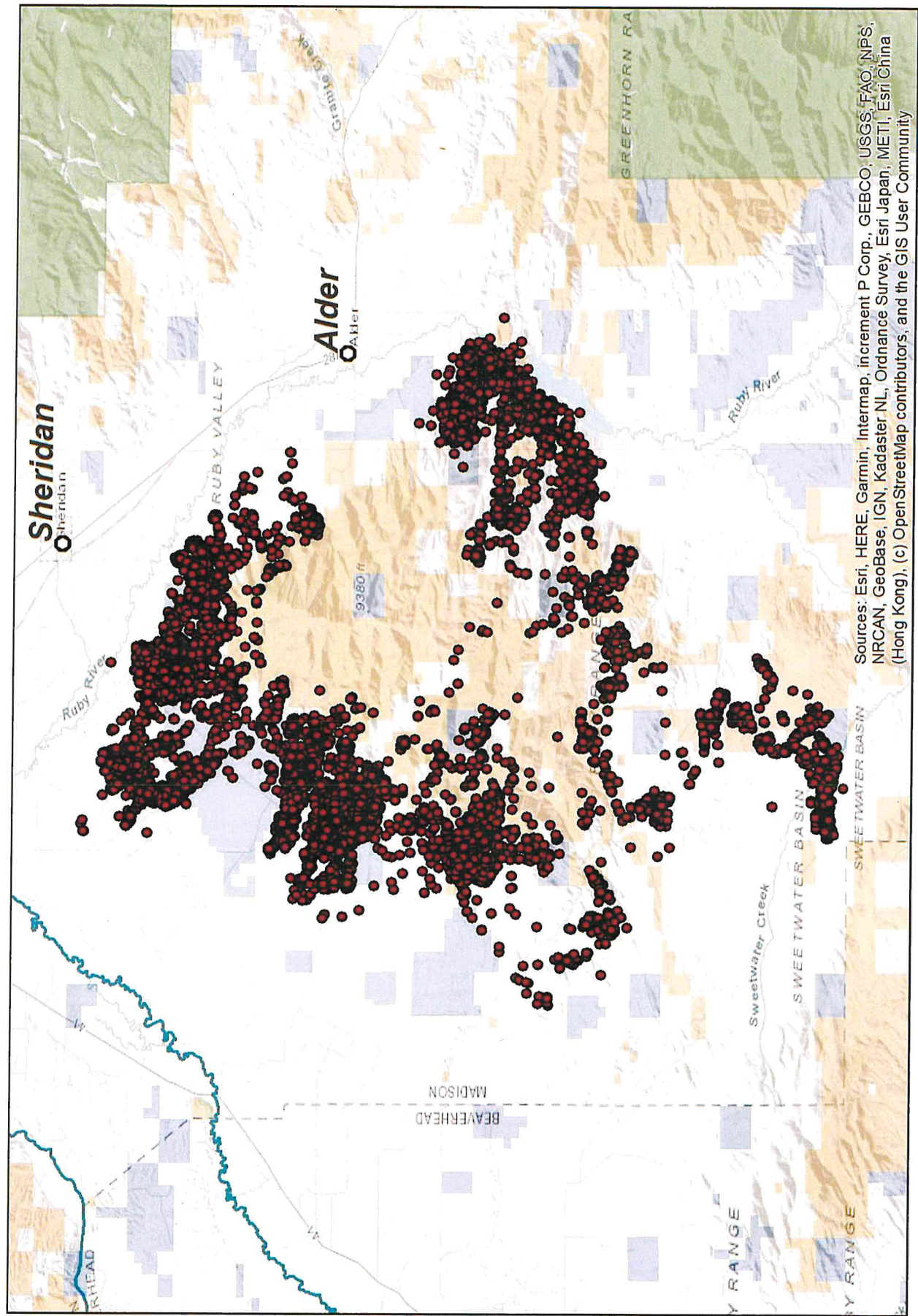
Ruby Mountains (HD 322) Winter Elk Observations 2006-2019



Ruby Mountains elk locations January 28, 2020 (day after capture)



Ruby Mountains elk locations Jan 28-Feb24





October 31, 2019

Dr. Marty Zaluski
State Veterinarian
Montana Department of Livestock
301 N. Roberts St.
Helena, MT 59620

Dr. Zakuski,

On behalf of the North American Elk Breeders Association, we respectfully request your department to consider the elimination of interstate Brucellosis testing requirements for all farmed Cervidae that enter the state.

In 2017, the United States Animal Health Association (USAHA) adopted a resolution urging state animal health officials to eliminate interstate Brucellosis testing requirements for cervids that originate outside the Greater Yellowstone Area (GYA). The request was thoroughly vetted by state animal health officials and ultimately unanimously approved by the USAHA membership at the 2017 conference.

No farmed cervid has been found to be infected with Brucellosis in the last twenty years. By carving out the GYA, our industry believes this change will not pose a risk to states. Moreover, during discussion, it was noted that although cervid ownership is legal in Idaho and Montana, there are no cervid ranches inside the GYA. Drs. Barton (Idaho) and Zaluski (Montana) confirmed this during meeting deliberations at the USAHA conference.

Since Brucellosis interstate testing requirements are currently regulated by state agencies, our industry is concurrently requesting states to independently make the change. In response, the Colorado Department of Agriculture, Indiana Board of Animal Health, Minnesota Board of Animal Health, Oklahoma Department of Agriculture, South Dakota Animal Industry Board and the Texas Animal Health Commission have officially dropped their state's brucellosis import requirement. Several additional states have the repeal in progress in amending their administrative rules.

USDA APHIS has told the cervid industry the proposed federal rule for Brucellosis is now off the table with a new working group to develop a new proposal. In an effort to be forward thinking,

the USAHA resolution informs APHIS of the change for if, and when, a rule is ever republished. Our industry has submitted a request to Dr. Jim Logan, who chairs the National Assembly's work group of the Brucellosis side of the proposed rule, to not have a Brucellosis federal rule for cervids. According to subsequent communication, it appears our request will be granted.

We also note that in May 2017, USDA APHIS provided a report on Brucellosis testing for farmed cervids between FY 2014- 2016 and concluded the current testing is "sufficient to detect 1.1 infected animals per 10,000 farmed cervid in population tested." The state animal health officials at USAHA agreed the data speaks for itself.

We sincerely appreciate your consideration. This change would greatly reduce veterinarian expenses for our members as well as stress and potential injury to animals. Our associations can provide any testimony needed throughout the rule making process.

Respectfully,

Travis Lowe
Executive Director
North American Elk Breeders Association
tlowe@naelk.org

RESOLUTION NUMBER: 9 APPROVED

SOURCE: COMMITTEE ON FARMED CERVIDAE

SUBJECT MATTER: Brucellosis Testing in Farmed Cervidae

BACKGROUND INFORMATION:

Over the last 50 years of bovine brucellosis eradication in cattle in the United States, elk and bison in the Greater Yellowstone Area (GYA) have been an impediment to the completion of the Program. Whitetail deer, mule deer, and elk in the other 47 brucellosis free states have never been identified as being either a reservoir for the disease or a public health risk in regard to being infected with *Brucella abortus* or transmitting the agent.

The elk in the GYA are not privately owned or controlled, and it is presently illegal to trap, possess, or transport these free-ranging elk privately. Therefore, they cannot legally enter animal commerce channels and are not an issue in regard to interstate shipment of brucellosis-infected elk.

In 2013, the United States Animal Health Association membership approved a resolution to eliminate interstate *Brucella* testing requirements for whitetail deer and mule deer.

RESOLUTION:

- 1) The United States Animal Health Association urges the United States Department of Agriculture, Animal and Plant Health Inspection Service, Veterinary Services to eliminate brucellosis testing requirements for interstate movement of farmed elk, red deer, and other cervid species that originate outside of the Greater Yellowstone Area (GYA) if and when a federal rule for Brucellosis is published.
- 2) The United States Animal Health Association urges state regulatory officials to eliminate brucellosis testing requirements for interstate movement of farmed elk, red deer, and other cervid species that originate outside of the Greater Yellowstone Area (GYA).



Board of Livestock Meeting

Agenda Request Form

From: Gregory Juda		Division/Program: MVDL		Meeting Date: 2/27/2020		
<u>Agenda Item: MVDL new testing lab space requirements</u>						
Background Info: MVDL and BOL management met with the architectural team from LPW and Clark Enersen to discuss space requirements and modifications to the Option 1 building plan on 2/10/20. The output of those discussions will be presented for discussion.						
Recommendation: N/A						
Time needed: 10 minutes	Attachments:	Yes X	No	Board vote required?	Yes	No X
<u>Agenda Item: Brucellosis testing numbers review</u>						
Background Info: A review of year over year brucellosis testing numbers will be presented for review and discussion.						
Recommendation:						
Time needed: 5 minutes	Attachments:	Yes	No	Board vote required	Yes	No X
<u>Agenda Item: CWD Laboratory Protocol</u>						
Background Info:						
Recommendation:						
Time needed: 5 minutes	Attachments:	Yes	No	Board vote required:	Yes	No
<u>Agenda Item: Health Issues Regarding CWD Disposal, Especially in County Compost dumps</u>						
Background Info:						
Recommendation:						
Time needed: 10 minutes	Attachments:	Yes	No	Board vote required:	Yes	No

SPACE SUMMARY		Existing Area (Net)		Proposed Area (Net)			Proposed Area (Gross)		Estimated Cost		
New Building											
1.0 VETERINARY DIAGNOSTIC LAB											
Number	Area	Room No.	NSF	Qty	NSF Ea.	NSF	NSF Diff.	Net-to-Gross	GSF	Cost/GSF	Cost
1.1	Receiving/Accessioning		424			1,089	665		1,815		\$ 589,875
1.1.1	Walk-In Samples			1	363	363	363	60%	605	\$ 300	\$ 181,500
1.1.2	Conference Room			1	121	121	121	60%	202	\$ 300	\$ 60,500
1.1.4	Delivery and Night Drop-Off Vestibule	076A	33	1	121	121	88	60%	202	\$ 325	\$ 65,542
1.1.5	Processing & Accessioning	078	391	1	484	484	93	60%	807	\$ 350	\$ 282,333
1.2	Necropsy & Prep		2,623			4,114	1,491		6,857		\$ 3,902,250
1.2.1	Necropsy Receiving	082	801	1	363	363	-438	60%	605	\$ 400	\$ 242,000
1.2.2	Live Animal Holding	082	115	1	363	363	248	60%	605	\$ 400	\$ 242,000
1.2.3	Tissue Trimming / Formalin Prep	078A	117	1	242	242	125	60%	403	\$ 450	\$ 181,500
1.2.4	BSL-2 Enhanced Necropsy	081	622	1	726	726	104	60%	1,210	\$ 750	\$ 907,500
1.2.5	Evidence Storage	082	90	1	121	121	31	60%	202	\$ 400	\$ 80,667
1.2.6	Photography & Drug Storage			1	242	242	242	60%	403	\$ 400	\$ 161,333
1.2.7	Necropsy Cooler	082A	188	1	242	242	54	60%	403	\$ 500	\$ 201,667
1.2.9	Lockers, Shower, Gowning & Boot Room	079A, 080A	330	1	1,089	1,089	759	60%	1,815	\$ 550	\$ 998,250
1.2.10	Necropsy Storage			1	121	121	121	60%	202	\$ 400	\$ 80,667
1.2.11	Incinerator	082	360	1	484	484	124	60%	807	\$ 900	\$ 726,000
1.2.12	Formalin fixed storage		0	1	121	121	121	60%	202	\$ 400	\$ 80,667
1.3.1	Clinical Pathology		382			726	344		1,210		\$ 484,000
	Clinical Pathology 1.3.1										
1.3.1.1	Clinical Pathology Laboratory	088	382	1	726	726	344	60%	1,210	\$ 400	\$ 484,000
1.3.2	Histology		626			968	342		1,613		\$ 625,167
	Histology 1.3.2										
1.3.2.1	Histology Laboratory	096	409	1	726	726	317	60%	1,210	\$ 400	\$ 484,000
1.3.2.3	Histology Slide/Block Storage	067, 97A, 096A	217	1	242	242	25	60%	403	\$ 350	\$ 141,167
1.3.3	Bacteriology		949			726	-223		1,210		\$ 484,000
	Bacteriology 1.3.3										
1.3.3.1	Bacteriology Laboratory	087, 084, 086	949	1	726	726	-223	60%	1,210	\$ 400	\$ 484,000
1.3.4	Virology		565			726	161		1,210		\$ 484,000
	Virology 1.3.4										
1.3.4.1	Virology Laboratory	090, 093, 092, 091	565	1	726	726	161	60%	1,210	\$ 400	\$ 484,000
1.3.5	Serology		608			726	118		1,210		\$ 484,000
	Serology 1.3.5										
1.3.5.1	Serology Laboratory	094	608	1	726	726	118	60%	1,210	\$ 400	\$ 484,000
1.3.6	Molecular Diagnostics		852			726	-126		1,210		\$ 484,000
	Molecular Diagnostics 1.3.6										
1.3.6.1	Molecular Diagnostics Sample Prep	112, 116B, 116F	506	1	363	363	-143	60%	605	\$ 400	\$ 242,000
1.3.6.2	Molecular Diagnostics Extraction	116	346	1	363	363	17	60%	605	\$ 400	\$ 242,000
1.3.8	Milk		603			1,089	486		1,815		\$ 726,000
	Milk 1.3.8										
1.3.8.1	Milk Laboratory	095	603	1	1,089	1,089	486	60%	1,815	\$ 400	\$ 726,000
1.3.10	Shared Laboratory Support		1,083			1,452	369		2,420		\$ 1,341,083
	Shared Laboratory Support 1.3.10										
1.3.10.1	Sterilization, Glassware & Pure Water	073, 075A	898	1	726	726	-172	60%	1,210	\$ 750	\$ 907,500
1.3.10.4	Shared Equipment			3	121	363	363	60%	605	\$ 350	\$ 211,750
1.3.10.5	Hazardous Waste	082	115	1	121	121	6	60%	202	\$ 400	\$ 80,667
1.3.10.6	Laundry Room	075	70	1	121	121	51	60%	202	\$ 300	\$ 60,500
1.3.10.7	Cylinder Storage			1	121	121	121	60%	202	\$ 400	\$ 80,667
1.4	Biocontainment		0			908	908		1,513		\$ 1,134,917
1.4.2	Autoclave Sterilization			1	182	182	182	60%	303	\$ 650	\$ 197,167
1.4.3	Equipment Decontamination Airlock			1	121	121	121	60%	202	\$ 650	\$ 131,083
1.4.4	BSL-3 Laboratory			1	363	363	363	60%	605	\$ 800	\$ 484,000
1.4.5	BSL-3 Specialized Laboratory			2	121	242	242	60%	403	\$ 800	\$ 322,667
1.5	Office & Support		2,834			5,880	3,046		9,800		\$ 2,786,333
1.5.1	Reception and Waiting	077	570	1	800	800	230	60%	1,333	\$ 280	\$ 373,333
1.5.2	Director Office	083B	116	1	140	140	24	60%	233	\$ 280	\$ 65,333
1.5.6	Quality Manager Office	097	215	1	120	120	-95	60%	200	\$ 280	\$ 56,000
1.5.7	Pathologist Office	083A, 114	256	5	120	600	344	60%	1,000	\$ 280	\$ 280,000
1.5.8	Open Office			20	60	1,200	1,200	60%	2,000	\$ 260	\$ 520,000
1.5.9	Library/Rounds Room	083	122	1	300	300	178	60%	500	\$ 280	\$ 140,000
1.5.11	Multipurpose/Seminar Room	060	629	1	800	800	171	60%	1,333	\$ 300	\$ 400,000
1.5.12	Break Room	101	300	1	500	500	200	60%	833	\$ 300	\$ 250,000
1.5.13	Shipping			1	120	120	120	60%	200	\$ 300	\$ 60,000
1.5.14	Staff Lockers			1	300	300	300	60%	500	\$ 450	\$ 225,000
1.5.15	Storage / Server Room	075, 100	626	1	1,000	1,000	374	60%	1,667	\$ 250	\$ 416,667



Revised VDL Room List

Subtotal - Veterinary Diagnostic Lab	11,549	19,130	7,581	31,883	\$ 13,525,625
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SUMMARY	Existing NSF	11,549	Proposed NSF	19,130	7,581
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Prop. GSF	31,883	Const. Cost	\$13,525,625
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CONSTRUCTION COST SUMMARY (New Building)

Building Costs			
Building Construction		\$	13,525,625
Contingency			
Design Contingency	10%	\$	1,352,563
Escalation from June 2018 to January 2022			
Annual Escalation Rate	4%		\$2,189,187
Construction Cost (New Building)		\$	17,067,374
1. Construction Cost per GSF =		\$	535.31
2. Not including FFE, AV, design fees, sitework, utilities, commissioning, testing			

TOTAL PROJECT COST SUMMARY

Project Costs			
Construction Cost - New Building		\$	17,067,374
Project Associated Costs	25%	\$	4,266,843.60
Total Project Cost		\$	21,334,218



Board of Livestock Meeting

Agenda Request Form

From: Gary Hamel		Division/Program: Meat and Poultry Inspection			Meeting Date: February 27, 2020			
<u>Agenda Item:</u> Discussion of CWD Potential Impacts on Game and Meat Processing in Montana								
Background Info:								
Recommendation:								
Time needed: 5 min		Attachments:	Yes	No	Board vote required?		Yes	No
<u>Agenda Item:</u>								
Background Info:								
Recommendation:								
Time needed:		Attachments:	Yes	No	Board vote required		Yes	No
<u>Agenda Item:</u>								
Background Info:								
Recommendation:								
Time needed:		Attachments:	Yes	No	Board vote required:		Yes	No
<u>Agenda Item:</u>								
Background Info:								
Recommendation:								
Time needed:		Attachments:	Yes	No	Board vote required:		Yes	No
<u>Agenda Item:</u>								
Background Info:								
Recommendation:								
Time needed:		Attachments:	Yes	No	Board vote required:		Yes	No



Board of Livestock Meeting

Agenda Request Form

From: Brian Simonson		Division/Program: Centralized Services		Meeting Date: 2/27/2020		
<u>Agenda Item:</u> Aerial Hunting Report						
Background Info: Report out on predator numbers taken from semi-annual aerial hunter submissions to the Department.						
Recommendation: n/a						
Time needed: 5 min	Attachments:	Yes X	No	Board vote required:	Yes	No X
<u>Agenda Item</u> 2021 Biennium Budget Timeline Highlights						
Background Info: Report findings of funds restriction possibilities for the purchase of Helicopter(s).						
Recommendation: n/a						
Time needed: 5 min	Attachments:	Yes	No X	Board vote required:	Yes	No X
<u>Agenda Item:</u> January 31, 2019 State Special Revenue Report						
Background Info: Report for month-end comparisons of state special revenues.						
Recommendation: n/a						
Time needed: 5 min	Attachments:	Yes X	No	Board vote required:	Yes	No X
<u>Agenda Item:</u> February 2020 through June 2020 Expenditure Projections						
Background Info: Report expenditure projections by division and/or bureau and attached boards						
Recommendation: n/a						
Time needed: 10 minutes	Attachments:	Yes X	No	Board vote required:	Yes	No X
<u>Agenda Item:</u> January 31, 2020 Budget Status Report						
Background Info: Report expenditure to budget comparison report by division and/or bureau and attached boards. This report also compares current year expenditures to prior year expenditures.						
Recommendation: n/a						
Time needed: 5 minutes	Attachments:	Yes X	No	Board vote required?	Yes	No X
<u>Agenda Item:</u>						
Background Info:						
Recommendation:						
Time needed:	Attachments:	Yes	No	Board vote required	Yes	No

**MONTANA DEPARTMENT OF LIVESTOCK
AERIAL HUNTING
2019 - 2020**

**DEPARTMENT OF LIVESTOCK
AERIAL HUNTING
HUNT REPORT 2018 - 2019**

	Number of		2019		Number of		2018	
	Pilots	Coyote	Fox	Total	Pilots	Coyote	Fox	Total
BEAVERHEAD	0			0				0
BIGHORN	1	40		40	2	35		35
BLAINE	1	32		32	1			0
BUTTE	1	22						
CARTER	3	393		393	2	140		140
CHOUTEAU	0			0				0
DAWSON	0			-				-
DEER LODGE	0			-				-
FERGUS	5	30		30	3	47		47
GALLATIN	0			-				-
GARFIELD	1	19		19				-
GOLDEN VALLEY	6	60		60	1	8		8
JUDITH BASIN	0			-				-
LEWIS & CLARK	0			-				-
MEAGHER	1	78		78	1	118		118
MUSSELSHELL	3	25		25	1	2		2
PARK	1	9		9				-
PETROLEUM	2	262		262	1	88		88
PHILLIPS	0			-				-
POWDER RIVER	2	569	9	578	2	124		124
RAVALLI	0			-				-
RICHLAND	1	51		51	1	139		139
ROSEBUD	2	367		367	2	537		537
SHERIDAN	0			-				-
STILLWATER	2	140		140	2	163		163
SWEETGRASS	1			-				-
TREASURE	0			-				-
WHEATLAND	2	10		10	1	13		13
YELLOWSTONE	2	120		120	2	22		22
	37	2,227	9	2,214	22	1,436	-	1,436

MONTANA DEPARTMENT OF LIVESTOCK 2020 AERIAL HUNTING MAP





**TIMETABLE FOR 2023 BIENNIUM EXECUTIVE
BUDGET AND 2021 BIENNIUM ACTIONS
OFFICE OF BUDGET AND PROGRAM PLANNING**

Date (2020)	Actions
January 27	OBPP distributes Timetable for 2023 Biennium Executive Budget (EB)
February 14	OBPP distributes memo regarding establishment of FY 2021 Standard Budgets on SABHRS to create the base budget (starting point) on IBARS.
February 18-19	OBPP conducts training covering org and project mapping, subclass attribute review, standard budget creation, and available reporting
Feb & March	OBPP analysts and LFD staff meet with agencies to review reporting levels (RLs) and one-time-only appropriations (OTOs) file, which includes cats and dogs and agency transfers (ATs)
March 14	IBARS Capital Projects versions will be available to begin entering Capital Projects requests
March - June	A&E Division assists agencies and institutions with IBARS submissions for prioritization and finalization of major maintenance and capital development project requests
April 1	Final day for completion of all agency reorganizations and submittal of related BCDs to OBPP
April 15	OBPP distributes Executive Planning Process instructions for the 2023 biennium
April 15-17	OBPP conducts EPP/IBARS training
April 30	Agencies submit IT Strategic Plans to CIO for review and approval
May 4	Agencies Submit Legislation Proposals (concepts) to OBPP (Preliminary fiscal notes are to be prepared and submitted if the proposal has a fiscal impact)
June 5	Agencies submit EPP requests to OBPP

late May-Sep	Agencies present approved legislative proposals to interim legislative committees
June-July	Agency EPP conferences
July 1	Agency prioritized LRBP capital development project requests due to A&E in IBARS
July 6	Agencies have all HR data processed and ready for snapshot for 2021 biennium personal services
July 14	Personal Services snapshot taken
Aug 14	OBPP sends information regarding submission for supplemental appropriations (HB 3) and budget amendments (HB 4)
Aug 17, 18, 19	OBPP offers IBARS/budget request training
Sept 1	Agencies submit budget requests to OBPP in accordance with approved schedule including goals and objectives and proprietary funds (Section R of HB 2)
Sept 14	Agencies submit Final Drafts of Appropriation Bills & significant legislation (with draft fiscal notes) to OBPP; conferences with the Governor's Office & OBPP are scheduled as needed
Oct 1	A&E Division submits list of major repair and capital development project requests to the Governor
Oct 16	Last day to submit supplemental appropriation requests (HB 3) to OBPP
Nov 1	OBPP provides LFD with present law base budget [statutory]
Nov 15	Deadline for transmittal of final draft legislation to the LSD
Nov 15	OBPP transmits Executive Budget, including all Long-Range Planning recommendations, the information technology summary and the proposed pay plan schedule, to the LFD [statutory]
early Dec	OBPP conducts fiscal note training for all agencies
Jan 4, 2021	Legislature convenes [statutory]
Jan 7, 2021	Governor submits Governor-Elect Budget to the Legislature [statutory]

**MONTANA DEPARTMENT OF LIVESTOCK
STATE SPECIAL REVENUE REPORT
JANUARY 31, 2020**

**DEPARTMENT OF LIVESTOCK
STATE SPECIAL REVENUE COMPARISON FY 2020**

	FY 2019 as of January 31, 2019	FY 2020 as of January 31, 2020	Difference January 31 FY19 & FY20	Budgeted Revenue FY 2020
Fund Description				
02425 Brands				
New Brands & Transfers	\$ 198,097	\$ 264,629	\$ 66,532	\$ 413,725
Re-Recorded Brands	271,078	271,077	(1)	464,705
Security Interest Filing Fee	15,018	28,456	13,438	47,500
Livestock Dealers License	9,723	13,134	3,411	76,764
Local Inspections	227,681	179,805	(47,876)	334,800
Market Inspection Fees	865,935	1,048,012	182,077	1,625,200
Investment Earnings	40,927	32,351	(8,576)	85,000
Other Revenues	43,487	36,070	(7,417)	129,225
Total Brands Division Revenue	\$ 1,671,946	\$ 1,873,534	\$ 201,588	\$ 3,176,919
02426 Per Capita Fee (PCF)				
Per Capita Fee	\$ 546,830	\$ 664,373	\$ 117,543	\$ 4,900,040
Indirect Cost Recovery	190,557	194,060	3,503	219,930
Investment Earnings	97,240	105,050	7,810	195,000
Other Revenues	166	1,212	1,046	75,322
Total Per Capita Fee Revenue	\$ 834,793	\$ 964,695	\$ 133,405	\$ 5,558,592
02427 Animal Health				
Animal Health	\$ 27,333	\$ 32,284	\$ 4,951	\$ 9,650
Investment Earnings	390	613	223	1,000
Other Revenues	15	1,066	1,051	2,800
Total Animal Health Revenue	\$ 27,738	\$ 33,963	\$ 11,176	\$ 49,100
02701 Milk Inspection				
Inspectors Assessment	\$ 201,080	\$ 199,163	\$ (1,917)	\$ 345,000
Investment Earnings	-	1,275	1,275	3,000
Total Milk Inspection	\$ 201,080	\$ 200,438	\$ (642)	\$ 348,000
02262 EGG GRADING				
Inspectors Assessment	\$ 69,422	\$ 84,660	\$ 15,238	\$ 140,000
Total EGG GRADING	\$ 69,422	\$ 84,660	\$ 15,238	\$ 140,000
06026 Diagnostic Lab Fees				
Lab Fees	\$ 530,455	\$ 504,029	\$ (26,426)	\$ 1,196,667
Other Revenues	433	1,597	1,164	4,000
	\$ 530,888	\$ 487,881	\$ (25,262)	\$ 1,200,667
Combined State Special Revenue Total	\$ 3,335,867	\$ 3,645,171	\$ 335,503	\$ 10,473,278

Voluntary Wolf Donation Fund - per 81-7-123 MCA

Donations	\$ -	\$ 861	\$ 861	\$ 5,000
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The voluntary wolf donation fund is donations that will be transferred to wild life services for predator control.

Security Interest Filing Fee revenues are amortized over a fixed five year cycle which started in January 2018 and ends December 2023. As the cycle gets closer to the end, more mortgage security filing fees are being amortized which causes the Security Interest Filing Fee revenue to increase over the prior year. Because of the five year cycle, Security Interest Filing Fee revenue is \$13,438 higher than last year.

Per Capita Fee reporting form is due March 1, 2020 and payable by May 31, 2020. Per Capita Fee collected for the 2020 reporting period as of January 31, 2020 is \$476,470. Prior years PCF collected from July 1, 2019 to January 31, 2020 is \$187,903. The Department collected \$387,532 of the 2019 PCF from January 1, 2019 to January 31, 2019.

Laboratory fee revenue is recorded in the month that statements are mailed to customers. This leads to revenues being recorded in the financial statements a month after they are earned. Accordingly, the revenue for laboratory fees in the amount of \$504,029 are for the period ending December 2019. At fiscal year end, revenues earned in June 2019 will be recorded in FY 2019.

**MONTANA DEPARTMENT OF LIVESTOCK
EXPENSE PROJECTION REPORT
JANUARY 31, 2020**

MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020

DIVISION: DEPARTMENT OF LIVESTOCK
PROGRAM: DEPARTMENT OF LIVESTOCK

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE 137.62

HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES					
61100 SALARIES	\$ 3,457,642	\$ 2,897,589	\$ 6,355,231	\$ 6,662,168	\$ 306,937
61200 OVERTIME	134,243	41,192	175,435	122,926	(52,509)
61300 OTHER/PER DIEM	1,650	1,558	3,208	6,200	2,992
61400 BENEFITS	1,501,964	1,233,666	2,735,630	2,837,839	102,209
TOTAL PERSONAL SERVICES	5,095,499	4,174,005	9,269,504	9,629,133	359,629
62000 OPERATIONS					
62100 CONTRACT	847,088	537,424	1,384,512	1,650,844	266,332
62200 SUPPLY	461,045	515,860	976,905	1,001,885	24,980
62300 COMMUNICATION	117,511	110,334	227,845	207,153	(20,692)
62400 TRAVEL	110,910	74,059	184,969	147,492	(37,477)
62500 RENT	313,252	299,369	612,621	618,059	5,438
62600 UTILITIES	37,868	18,145	56,013	56,228	215
62700 REPAIR & MAINT	92,575	110,760	203,335	175,856	(27,479)
62800 OTHER EXPENSES	325,339	317,305	642,644	753,695	111,051
TOTAL OPERATIONS	2,305,588	1,983,256	4,288,844	4,611,212	322,368
63000 EQUIPMENT					
63100 EQUIPMENT	239,636	166,245	405,881	405,881	-
TOTAL EQUIPMENT	239,636	166,245	405,881	405,881	-
68000 TRANSFERS					
68000 TRANSFERS	-	336,942	336,942	342,481	5,539
TOTAL TRANSFERS	-	336,942	336,942	342,481	5,539
TOTAL EXPENDITURES	\$ 7,640,723	\$ 6,660,448	\$ 14,301,171	\$ 14,988,707	\$ 687,536

BUDGETED FUNDS

01100 GENERAL FUND	\$ 1,530,817	\$ 1,320,531	\$ 2,851,348	\$ 2,979,851	\$ 128,503
02262 SHIELDED EGG GRADING FEES	86,602	89,102	175,704	349,393	173,689
02425 BRAND INSPECTION FEES	2,110,500	984,482	3,094,982	3,094,982	-
02426 PER CAPITA FEE	1,828,943	2,350,899	4,179,842	4,556,130	376,288
02427 ANIMAL HEALTH	-	5,721	5,721	5,721	-
02701 MILK INSPECTION FEES	293,881	114,319	408,200	356,308	(51,892)
02817 MILK CONTROL	153,294	101,261	254,555	289,718	35,163
03209 MEAT & POULTRY INSPECTION	508,215	536,025	1,044,240	1,044,240	-
03032 SHELL EGG FEDERAL INSPECTION FEES	8,555	8,946	17,501	23,059	5,558
03427 FEDERAL UMBRELLA PROGRAM	332,316	446,459	778,775	779,930	1,155
03673 FEDERAL ANIMAL HEALTH DISEASE GRAN	123,279	191,721	315,000	315,000	-
06026 DIAGNOSTIC LABORATORY FEES	664,321	510,982	1,175,303	1,194,375	19,072
TOTAL BUDGETED FUNDS	\$ 7,640,723	\$ 6,660,448	\$ 14,301,171	\$ 14,988,707	\$ 687,536

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using six months to the end of the year instead of the anticipated five months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: CENTRALIZED SERVICES
PROGRAM: CENTRAL SERVICES AND BOARD OF LIVESTOCK

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
BUDGETED FTE13.00					
HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES					
61000 PERSONAL SERVICES					
61100 SALARIES	\$437,223	\$347,647	\$784,870	\$786,315	\$1,445
61300 OTHER/PER DIEM	1,000	725	1,725	4,500	2,775
61400 BENEFITS	161,350	125,178	286,528	288,598	2,070
TOTAL PERSONAL SERVICES	599,573	473,550	1,073,123	1,079,413	6,290
62000 OPERATIONS					
62100 CONTRACT	54,692	99,722	154,414	243,639	89,225
62200 SUPPLY	37,626	75,120	112,746	141,701	28,955
62300 COMMUNICATION	20,955	9,912	30,867	43,852	12,985
62400 TRAVEL	8,400	6,223	14,623	2,947	(11,676)
62500 RENT	74,839	78,904	153,743	151,649	(2,094)
62700 REPAIR & MAINT	1,968	422	2,390	1,236	(1,154)
62800 OTHER EXPENSES	18,084	10,068	28,152	104,856	76,704
TOTAL OPERATIONS	216,564	280,371	496,935	689,880	192,945
68000 TRANSFERS					
68000 TRANSFERS	-	96,942	96,942	102,481	5,539
TOTAL TRANSFERS	-	96,942	96,942	102,481	5,539
TOTAL EXPENDITURES	\$816,137	\$850,863	\$1,667,000	\$1,871,774	\$204,774
BUDGETED FUNDS					
02426 PER CAPITA	\$816,137	\$850,863	\$1,667,000	\$1,871,774	\$204,774
TOTAL BUDGETED FUNDS	\$816,137	\$850,863	\$1,667,000	\$1,871,774	\$204,774

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using six months to the end of the year instead of the anticipated five months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: CENTRALIZED SERVICES
PROGRAM: LIVESTOCK LOSS BOARD

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
BUDGETED FTE1.00					
HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES					
61000 PERSONAL SERVICES					
61100 SALARIES	\$ 40,011	\$ 32,219	\$ 72,230	\$ 73,079	\$ 849
61300 OTHER/PER DIEM	250	250	500	350	(150)
61400 BENEFITS	14,202	10,814	25,016	24,216	(800)
TOTAL PERSONAL SERVICES	54,463	43,283	97,746	97,645	(101)
62000 OPERATIONS					
62100 CONTRACT	960	243	1,203	1,197	(6)
62200 SUPPLY	281	471	752	1,790	1,038
62300 COMMUNICATION	1,761	521	2,282	2,719	437
62400 TRAVEL	2,086	(496)	1,590	1,561	(29)
62500 RENT	2,788	2,338	5,126	5,576	450
62700 REPAIR & MAINT	8	3	11	6	(5)
62800 OTHER EXPENSES	600	346	946	1,892	946
TOTAL OPERATIONS	8,484	3,426	11,910	14,741	2,831
TOTAL EXPENDITURES	\$ 62,947	\$ 46,709	\$ 109,656	\$ 112,386	\$ 2,730
BUDGETED FUNDS					
01100 GENERAL FUND	\$ 62,947	\$ 46,709	\$ 109,656	\$ 112,386	\$ 2,730
TOTAL BUDGETED FUNDS	\$ 62,947	\$ 46,709	\$ 109,656	\$ 112,386	\$ 2,730

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using six months to the end of the year instead of the anticipated five months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

**DIVISION: CENTRALIZED SERVICES
PROGRAM: MILK CONTROL BUREAU**

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE 3.00

HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES					
61100 SALARIES	\$ 98,209	\$ 60,468	\$ 158,677	\$ 170,771	\$ 12,094
61300 OTHER/PER DIEM	400	583	983	1,350	367
61400 BENEFITS	38,556	20,944	59,500	66,614	7,114
TOTAL PERSONAL SERVICES	<u>137,165</u>	<u>81,995</u>	<u>219,160</u>	<u>238,735</u>	<u>19,575</u>
62000 OPERATIONS					
62100 CONTRACT	5,023	5,344	10,367	13,555	3,188
62200 SUPPLY	1,314	1,967	3,281	4,300	1,019
62300 COMMUNICATION	1,981	2,264	4,245	4,320	75
62400 TRAVEL	1,556	3,571	5,127	8,236	3,109
62500 RENT	3,868	3,632	7,500	7,970	470
62700 REPAIR & MAINT	-	-	-	145	145
62800 OTHER EXPENSES	2,387	2,488	4,875	12,457	7,582
TOTAL OPERATIONS	<u>16,129</u>	<u>19,266</u>	<u>35,395</u>	<u>50,983</u>	<u>15,588</u>
TOTAL EXPENDITURES	<u>\$ 153,294</u>	<u>\$ 101,261</u>	<u>\$ 254,555</u>	<u>\$ 289,718</u>	<u>\$ 35,163</u>
BUDGETED FUNDS					
02817 MILK CONTROL	\$ 153,294	\$ 101,261	\$ 254,555	\$ 289,718	\$ 35,163
TOTAL BUDGETED FUNDS	<u>\$ 153,294</u>	<u>\$ 101,261</u>	<u>\$ 254,555</u>	<u>\$ 289,718</u>	<u>\$ 35,163</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using six months to the end of the year instead of the anticipated five months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: STATE VETERINARIAN IMPORT OFFICE

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
BUDGETED FTE	8.50				
<u>HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES</u>					
61000 PERSONAL SERVICES					
61100 SALARIES	\$ 242,640	\$ 213,026	\$ 455,666	\$ 481,515	\$ 25,849
61400 BENEFITS	99,263	88,019	187,282	185,940	(1,342)
TOTAL PERSONAL SERVICES	341,903	301,045	642,948	667,455	24,507
62000 OPERATIONS					
62100 CONTRACT	17,428	21,760	39,188	16,420	(22,768)
62200 SUPPLY	4,262	10,073	14,335	13,172	(1,163)
62300 COMMUNICATION	18,989	23,147	42,136	19,216	(22,920)
62400 TRAVEL	8,032	7,899	15,931	13,352	(2,579)
62500 RENT	6,400	5,731	12,131	10,195	(1,936)
62700 REPAIR & MAINT	7,440	1,167	8,607	2,526	(6,081)
62800 OTHER EXPENSES	4,689	2,412	7,101	15,337	8,236
TOTAL OPERATIONS	67,240	72,189	139,429	90,218	(49,211)
63000 EQUIPMENT					
63100 EQUIPMENT	-	25,000	25,000	25,000	-
TOTAL EQUIPMENT	-	25,000	25,000	25,000	-
TOTAL EXPENDITURES	\$ 409,143	\$ 398,234	\$ 807,377	\$ 782,673	\$ (24,704)
<u>BUDGETED FUNDS</u>					
02426 PER CAPITA FEE	\$ 409,143	\$ 398,234	\$ 807,377	\$ 782,673	\$ (24,704)
TOTAL BUDGET FUNDING	\$ 409,143	\$ 398,234	\$ 807,377	\$ 782,673	\$ (24,704)

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using six months to the end of the year instead of the anticipated five months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: DESIGNATED SURVEILLANCE AREA (DSA)

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE	2.00
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HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES

61100 SALARIES	\$ 51,883	\$ 46,048	\$ 97,931	\$ 124,378	\$ 26,447
61400 BENEFITS	17,246	16,150	33,396	41,190	7,794
TOTAL PERSONAL SERVICES	<u>69,129</u>	<u>62,198</u>	<u>131,327</u>	<u>165,568</u>	<u>34,241</u>

62000 OPERATIONS

62100 CONTRACT	462,835	213,883	676,718	824,412	147,694
62200 SUPPLY	1,726	720	2,446	1,686	(760)
62300 COMMUNICATION	850	1,430	2,280	4,215	1,935
62400 TRAVEL	546	607	1,153	3,372	2,219
62700 REPAIR & MAINT	-	222	222	153	(69)
62800 OTHER EXPENSES	4,397	3,438	7,835	9,119	1,284
TOTAL OPERATIONS	<u>470,354</u>	<u>220,300</u>	<u>690,654</u>	<u>842,957</u>	<u>152,303</u>

TOTAL EXPENDITURES

TOTAL EXPENDITURES	<u>\$ 539,483</u>	<u>\$ 282,498</u>	<u>\$ 821,981</u>	<u>\$ 1,008,525</u>	<u>\$ 186,544</u>
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BUDGETED FUNDS

01100 GENERAL FUND	\$ 539,483	\$ 282,498	\$ 821,981	\$ 1,008,525	\$ 186,544
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TOTAL BUDGETED FUNDS

TOTAL BUDGETED FUNDS	<u>\$ 539,483</u>	<u>\$ 282,498</u>	<u>\$ 821,981</u>	<u>\$ 1,008,525</u>	<u>\$ 186,544</u>
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Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using six months to the end of the year instead of the anticipated five months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

**DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: FEDERAL ANIMAL HEALTH DISEASE GRANTS**

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE	3.75
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HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES

61100 SALARIES	\$ 105,800	\$ 56,897	\$ 162,697	\$ 178,846	\$ 16,149
61400 BENEFITS	42,164	27,712	69,876	74,852	4,976
TOTAL PERSONAL SERVICES	<u>147,964</u>	<u>84,609</u>	<u>232,573</u>	<u>253,698</u>	<u>21,125</u>

62000 OPERATIONS

62100 CONTRACT	80,352	67,477	147,829	171,167	23,338
62200 SUPPLY	19,964	7,110	27,074	18,891	(8,183)
62300 COMMUNICATION	3,541	3,894	7,435	4,293	(3,142)
62400 TRAVEL	9,977	4,336	14,313	9,159	(5,154)
62500 RENT	43,169	6,579	49,748	53,239	3,491
62700 REPAIR & MAINT	2,299	1,561	3,860	3,721	(139)
62800 OTHER EXPENSES	25,050	30,893	55,943	25,762	(30,181)
TOTAL OPERATIONS	<u>184,352</u>	<u>121,850</u>	<u>306,202</u>	<u>286,232</u>	<u>(19,970)</u>

68000 TRANSFERS

68000 TRANSFERS	-	240,000	240,000	240,000	-
TOTAL TRANSFERS	<u>-</u>	<u>240,000</u>	<u>240,000</u>	<u>240,000</u>	<u>-</u>

TOTAL EXPENDITURES

TOTAL EXPENDITURES	<u>\$ 332,316</u>	<u>\$ 446,459</u>	<u>\$ 778,775</u>	<u>\$ 779,930</u>	<u>\$ 1,155</u>
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BUDGETED FUNDS

03427 AH FEDERAL UMBRELLA	\$ 332,316	\$ 446,459	\$ 778,775	\$ 779,930	\$ 1,155
TOTAL BUDGETED FUNDS	<u>\$ 332,316</u>	<u>\$ 446,459</u>	<u>\$ 778,775</u>	<u>\$ 779,930</u>	<u>\$ 1,155</u>

Projected expenses are calculated using prior years actual expenses by month, then adjusting for known non-consistent items. Non-consistent expenses include out of state travel or known employees ready to retire. The department has not calculated potential retirements in the projections at this time.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: DIAGNOSTIC LABORATORY
PROGRAM: DIAGNOSTIC LABORATORY

	Fiscal Year- End Actual Expenses January 2020	Projected Expenses February 2020 to June 2020	Projected FY 2020 Expenses	FY 2020 Budget	Projected Excess/ (Deficit)
BUDGETED FTE					
	21.51				
HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES					
61000 PERSONAL SERVICES					
61100 SALARIES	\$ 547,752	\$ 530,113	\$ 1,077,865	\$ 1,141,649	\$ 63,784
61400 BENEFITS	223,397	198,244	421,641	476,310	54,669
TOTAL PERSONAL SERVICES	771,149	728,357	1,499,506	1,617,959	118,453
62000 OPERATIONS					
62100 CONTRACT	103,266	34,411	137,677	110,623	(27,054)
62200 SUPPLY	339,586	309,399	648,985	641,331	(7,654)
62300 COMMUNICATION	18,804	18,272	37,076	27,531	(9,545)
62400 TRAVEL	12,704	2,593	15,297	7,865	(7,432)
62500 RENT	503	625	1,128	3,386	2,258
62600 UTILITIES	31,368	18,145	49,513	49,728	215
62700 REPAIR & MAINT	67,636	82,776	150,412	125,799	(24,613)
62800 OTHER EXPENSES	89,863	65,354	155,217	155,387	170
TOTAL OPERATIONS	663,730	531,575	1,195,305	1,121,650	(73,655)
63000 EQUIPMENT					
63100 EQUIPMENT	239,636	141,245	380,881	380,881	-
TOTAL EQUIPMENT	239,636	141,245	380,881	380,881	-
TOTAL EXPENDITURES	\$ 1,674,515	\$ 1,401,177	\$ 3,075,692	\$ 3,120,490	\$ 44,798
BUDGETED FUNDS					
01100 GENERAL FUND	\$ 297,650	\$ 512,590	\$ 810,240	\$ 823,388	\$ 13,148
02426 PER CAPITA FEE	589,265	185,884	775,149	787,727	12,578
03673 FEDERAL NATIONAL LAB NETWORK	123,279	191,721	315,000	315,000	-
06026 DIAGNOSTIC LABORATORY FEES	664,321	510,982	1,175,303	1,194,375	19,072
TOTAL BUDGETED FUNDS	\$ 1,674,515	\$ 1,401,177	\$ 3,075,692	\$ 3,120,490	\$ 44,798

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using months to the end of the year instead of the anticipated month.

Due to the change in brucella testing materials needed, testing supplies costs increased considerably. The animal health division received additional federal funding in the amount of \$178,000. The additional federal funding is for increased cost in supplies and equipment needed to perform the tests.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: MILK & EGG BUREAU
PROGRAM: MILK & EGG INSPECTION

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
BUDGETED FTE	4.75				
HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES					
61000 PERSONAL SERVICES					
61100 SALARIES	\$ 196,169	\$ 58,380	\$ 254,549	\$ 209,426	\$ (45,123)
61400 BENEFITS	67,246	30,312	97,558	62,204	(35,354)
TOTAL PERSONAL SERVICES	263,415	88,692	352,107	271,630	(80,477)
62000 OPERATIONS					
62100 CONTRACT	4,976	705	5,681	7,326	1,645
62200 SUPPLY	7,629	6,421	14,050	17,884	3,834
62300 COMMUNICATION	3,101	3,235	6,336	9,804	3,468
62400 TRAVEL	11,405	5,979	17,384	20,255	2,871
62500 RENT	7,533	5,580	13,113	16,915	3,802
62700 REPAIR & MAINT	1,163	4,378	5,541	7,434	1,893
62800 OTHER EXPENSES	3,214	8,275	11,489	28,119	16,630
TOTAL OPERATIONS	39,021	34,573	73,594	107,737	34,143
TOTAL EXPENDITURES	\$ 302,436	\$ 123,265	\$ 425,701	\$ 379,367	\$ (46,334)
BUDGETED FUNDS					
02701 MILK INSPECTION FEES	\$ 293,881	\$ 114,319	\$ 408,200	\$ 356,308	\$ (51,892)
03032 SHELL EGG FEDERAL INSPECTION FEES	8,555	8,946	17,501	23,059	5,558
TOTAL BUDGET FUNDING	\$ 302,436	\$ 123,265	\$ 425,701	\$ 379,367	\$ (46,334)

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using six months to the end of the year instead of the anticipated five months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: MILK & EGG BUREAU
PROGRAM: SHEILDED EGG GRADING PROGRAM

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE	2.50
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HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES

61100 SALARIES	\$ 42,067	\$ 40,745	\$ 82,812	\$ 175,796	\$ 92,984
61200 OVERTIME	1,208	-	1,208	2,771	1,563
61400 BENEFITS	24,654	23,282	47,936	73,021	25,085
TOTAL PERSONAL SERVICES	<u>67,929</u>	<u>64,027</u>	<u>131,956</u>	<u>251,588</u>	<u>119,632</u>

62000 OPERATIONS

62100 CONTRACT	16,420	20,741	37,161	89,198	52,037
62200 SUPPLY	76	214	290	1,467	1,177
62400 TRAVEL	951	1,837	2,788	2,250	(538)
62800 OTHER EXPENSES	1,226	2,283	3,509	4,890	1,381
TOTAL OPERATIONS	<u>18,673</u>	<u>25,075</u>	<u>43,748</u>	<u>97,805</u>	<u>54,057</u>

TOTAL EXPENDITURES

	<u>\$ 86,602</u>	<u>\$ 89,102</u>	<u>\$ 175,704</u>	<u>\$ 349,393</u>	<u>\$ 173,689</u>
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BUDGETED FUNDS

02262 SHIELDED EGG GRADING FEES	\$ 86,602	\$ 89,102	\$ 175,704	\$ 349,393	\$ 173,689
TOTAL BUDGET FUNDING	<u>\$ 86,602</u>	<u>\$ 89,102</u>	<u>\$ 175,704</u>	<u>\$ 349,393</u>	<u>\$ 173,689</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using six months to the end of the year instead of the anticipated five months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

**DIVISION: MEAT & POULTRY INSPECTION PROGRAM
PROGRAM: MEAT INSPECTION**

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
BUDGETED FTE24.50					
<u>HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES</u>					
61000 PERSONAL SERVICES					
61100 SALARIES	\$ 527,784	\$ 460,341	\$ 988,125	\$ 972,487	\$ (15,638)
61200 OVERTIME	33,839	13,658	47,497	16,643	(30,854)
61400 BENEFITS	256,779	212,756	469,535	466,529	(3,006)
TOTAL PERSONAL SERVICES	818,402	686,755	1,505,157	1,455,659	(49,498)
62000 OPERATIONS					
62100 CONTRACT	35,033	29,337	64,370	65,620	1,250
62200 SUPPLY	3,961	19,386	23,347	23,538	191
62300 COMMUNICATION	11,865	10,807	22,672	19,250	(3,422)
62400 TRAVEL	36,125	30,844	66,969	50,478	(16,491)
62500 RENT	87,954	89,068	177,022	157,286	(19,736)
62700 REPAIR & MAINT	2,894	150	3,044	1,088	(1,956)
62800 OTHER EXPENSES	142,718	154,133	296,851	312,594	15,743
TOTAL OPERATIONS	320,550	333,725	654,275	629,854	(24,421)
TOTAL EXPENDITURES	\$ 1,138,952	\$ 1,020,480	\$ 2,159,432	\$ 2,085,513	\$ (73,919)
<u>BUDGETED FUNDS</u>					
01100 GENERAL FUND	\$ 630,737	\$ 478,734	\$ 1,109,471	\$ 1,035,552	\$ (73,919)
02427 ANIMAL HEALTH FEES	-	5,721	5,721	5,721	-
03209 MEAT & POULTRY INSPECTION	508,215	536,025	1,044,240	1,044,240	-
TOTAL BUDGET FUNDING	\$ 1,138,952	\$ 1,020,480	\$ 2,159,432	\$ 2,085,513	\$ (73,919)

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using six months to the end of the year instead of the anticipated five months.

**MONTANA DEPARTMENT OF LIVESTOCK
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: BRANDS ENFORCEMENT
PROGRAM: BRANDS ENFORCEMENT

	Year-to-Date Actual Expenses January FY 2020	Projected Expenses February to June 2020	FY 2020 Projected Year End Expense Totals	FY 2020 Budget	Projected Budget Excess/ (Deficit)
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BUDGETED FTE	53.11
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HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES					
61100 SALARIES	\$ 1,168,104	\$ 1,051,705	\$ 2,219,809	\$ 2,347,906	\$ 128,097
61200 OVERTIME	99,196	27,534	126,730	103,512	(23,218)
61400 BENEFITS	557,107	480,255	1,037,362	1,078,365	41,003
TOTAL PERSONAL SERVICES	<u>1,824,407</u>	<u>1,559,494</u>	<u>3,383,901</u>	<u>3,529,783</u>	<u>145,882</u>
62000 OPERATIONS					
62100 CONTRACT	66,103	43,801	109,904	107,687	(2,217)
62200 SUPPLY	44,620	84,979	129,599	136,125	6,526
62300 COMMUNICATION	35,664	36,852	72,516	71,953	(563)
62400 TRAVEL	19,031	10,666	29,697	28,017	(1,680)
62500 RENT	86,294	106,912	193,206	211,843	18,637
62600 UTILITIES	6,500	-	6,500	6,500	-
62700 REPAIR & MAINT	9,167	20,081	29,248	33,748	4,500
62800 OTHER EXPENSES	33,112	37,615	70,727	83,282	12,555
TOTAL OPERATIONS	<u>300,491</u>	<u>340,906</u>	<u>641,397</u>	<u>679,155</u>	<u>37,758</u>
TOTAL EXPENDITURES	<u><u>\$ 2,124,898</u></u>	<u><u>\$ 1,900,400</u></u>	<u><u>\$ 4,025,298</u></u>	<u><u>\$ 4,208,938</u></u>	<u><u>\$ 183,640</u></u>

BUDGETED FUNDS

02425 BRAND INSPECTION FEES	\$ 2,110,500	\$ 984,482	\$ 3,094,982	\$ 3,094,982	\$ -
02426 PER CAPITA FEES	14,398	915,918	930,316	1,113,956	183,640
TOTAL BUDGET FUNDING	<u><u>\$ 2,124,898</u></u>	<u><u>\$ 1,900,400</u></u>	<u><u>\$ 4,025,298</u></u>	<u><u>\$ 4,208,938</u></u>	<u><u>\$ 183,640</u></u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using six months to the end of the year instead of the anticipated five months.

**MONTANA DEPARTMENT OF LIVESTOCK
EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

**DIVISION: DEPARTMENT OF LIVESTOCK
PROGRAM: DEPARTMENT OF LIVESTOCK**

**BUDGET TO ACTUAL EXPENSE
COMPARISON REPORT**

		Year-to-Date Actual Expenses January FY 2020	Same Period Prior Year Actual Expenses January FY 2019	Year to Year Comparison	Balance of Budget Available
	FY 2020 Budget				

BUDGETED FTE 137.62

61000 PERSONAL SERVICES					
61100 SALARIES	\$ 6,662,168	\$ 3,457,642	\$ 3,163,462	\$ 294,180	\$ 3,204,526
61200 OVERTIME	122,926	134,243	96,016	38,227	(11,317)
61300 OTHER/PER DIEM	6,200	1,650	2,350	(700)	4,550
61400 BENEFITS	2,837,839	1,501,964	1,439,785	62,179	1,335,875
TOTAL PERSONAL SERVICES	9,629,133	5,095,499	4,701,613	393,886	4,533,634
62000 OPERATIONS					
62100 CONTRACT	1,650,844	847,088	910,111	(63,023)	803,756
62200 SUPPLY	1,001,885	461,045	406,969	54,076	540,840
62300 COMMUNICATION	207,153	117,511	94,774	22,737	89,642
62400 TRAVEL	147,492	110,910	75,979	34,931	36,582
62500 RENT	618,059	313,252	252,435	60,817	304,807
62600 UTILITIES	56,228	37,868	36,033	1,835	18,360
62700 REPAIR & MAINT	175,856	92,575	47,025	45,550	83,281
62800 OTHER EXPENSES	753,695	325,339	320,195	5,144	428,356
TOTAL OPERATIONS	4,611,212	2,305,588	2,143,521	162,067	2,305,624
63000 EQUIPMENT					
63100 EQUIPMENT	405,881	239,636	6,918	232,718	166,245
TOTAL EQUIPMENT	405,881	239,636	6,918	232,718	166,245
68000 TRANSFERS					
68000 TRANSFERS	342,481	-	19,939	(19,939)	342,481
TOTAL TRANSFERS	342,481	-	19,939	(19,939)	342,481
TOTAL	\$ 14,988,707	\$ 7,640,723	\$ 6,871,991	\$ 768,732	\$ 7,347,984

FUND

01100 GENDERAL FUND	2,979,851	\$ 1,530,817	\$ 1,409,993	\$ 120,824	\$ 1,449,034
02262 SHIELDED EGG GRADING FEES	349,393	86,602	73,994	12,608	262,791
02425 BRAND INSPECTION FEES	3,094,982	2,110,500	1,957,966	152,534	984,482
02426 PER CAPITA FEE	4,556,130	1,828,943	1,774,131	54,812	2,727,187
02427 ANIMAL HEALTH	5,721	-	-	-	5,721
02701 MILK INSPECTION FEES	356,308	293,880	187,793	106,087	62,428
02817 MILK CONTROL	289,718	153,294	143,061	10,233	136,424
03209 MEAT & POULTRY INSPECTION-FED	1,044,240	508,215	525,558	(17,343)	536,025
03032 SHELL EGG FEDERAL INSPECTION	23,059	8,556	6,768	1,788	14,503
03427 AH FEDERAL UMBRELLA	779,930	332,316	342,007	(9,691)	447,614
03673 FEDERAL ANIMAL HEALTH DISEASE GRANTS	315,000	123,279	15,699	107,580	191,721
06026 DIAGNOSTIC LABORATORY FEES	1,194,375	664,321	435,021	229,300	530,054
TOTAL BUDGET FUNDING	\$ 14,988,707	\$ 7,640,723	\$ 6,871,991	\$ 768,732	\$ 7,347,984

The Department of Livestock is budgeted for \$14,988,707 and 137.62 FTE in FY 2020. Personal services budget is 53% expended with 56% of payrolls complete. Personal services expended as of January 2020 was \$393,886 higher than January 2019. Operations are 50% expended with 50% of the budget year lapsed. Operation expenses as of January 2020 were \$162,067 higher than January 2019. Overall, Department of Livestock total expenditures were \$768,732 higher than the same period last year. With 50% of the budget year lapsed, 51% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: CENTRALIZED SERVICES
PROGRAM: CENTRAL SERVICES AND BOARD OF LIVESTOCK

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2020 Budget	Year-to-Date Actual Expenses January FY 2020	Same Period Prior Year Actual Expenses January FY 2019	Year to Year Comparison	Balance of Budget Available
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BUDGETED FTE	13.00
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HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES

61100 SALARIES	\$ 786,315	\$ 437,223	\$ 417,534	\$ 19,689	\$ 349,092
61300 OTHER/PER DIEM	4,500	1,000	1,450	(450)	3,500
61400 BENEFITS	288,598	161,350	154,379	6,971	127,248
TOTAL PERSONAL SERVICES	<u>1,079,413</u>	<u>599,573</u>	<u>573,363</u>	<u>26,210</u>	<u>479,840</u>

62000 OPERATIONS

62100 CONTRACT	243,639	54,692	91,897	(37,205)	188,947
62200 SUPPLY	141,701	37,626	73,024	(35,398)	104,075
62300 COMMUNICATION	43,852	20,955	29,673	(8,718)	22,897
62400 TRAVEL	2,947	8,497	9,250	(753)	(5,550)
62500 RENT	151,649	74,743	84,839	(10,096)	76,906
62700 REPAIR & MAINT	1,236	1,968	200	1,768	(732)
62800 OTHER EXPENSES	104,856	18,083	11,795	6,288	86,773
TOTAL OPERATIONS	<u>689,880</u>	<u>216,564</u>	<u>300,678</u>	<u>(84,114)</u>	<u>473,316</u>

68000 TRANSFERS

68000 TRANSFERS	102,481	-	-	-	102,481
TOTAL TRANSFERS	<u>102,481</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>102,481</u>

TOTAL EXPENDITURES

<u>\$ 1,871,774</u>	<u>\$ 816,137</u>	<u>\$ 874,041</u>	<u>\$ (57,904)</u>	<u>\$ 1,055,637</u>
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BUDGETED FUNDS

02426 PER CAPITA	1,871,774	\$ 816,137	\$ 874,041	\$ (57,904)	\$ 1,055,637
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TOTAL BUDGETED FUNDS

<u>\$ 1,871,774</u>	<u>\$ 816,137</u>	<u>\$ 874,041</u>	<u>\$ (57,904)</u>	<u>\$ 1,055,637</u>
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Central Services And Board Of Livestock is budgeted \$1,871,774 and 13.00 FTE in FY 2020 and is funded with per capita fees. Personal services budget is 56% expended with 56% of payrolls complete. The personal services expended through January 2020 was \$26,210 higher than January 2019. Operation expenses are 31% expended as of January 2020 and were \$84,114 lower than January 2019. Overall, Central Services And Board Of Livestock total expenditures were \$57,904 lower than the same period last year. With 50% of the budget year lapsed, 44% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: CENTRALIZED SERVICES
PROGRAM: LIVESTOCK LOSS BOARD

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2020 Budget	Year-to-Date Actual	Same Period Prior Year	Year to Year Comparison	Balance of Budget Available
		Expenses January FY 2020	Actual Expenses January FY 2019		

BUDGETED FTE	1.00
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HOUSE BILL 2 AND SB 418 APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES

61100 SALARIES	\$ 73,079	\$ 40,011	\$ 38,863	\$ 1,148	\$ 33,068
61300 OTHER/PER DIEM	350	250	150	100	100
61400 BENEFITS	24,216	14,202	13,929	273	10,014
TOTAL PERSONAL SERVICES	97,645	54,463	52,942	1,521	43,182

62000 OPERATIONS

62100 CONTRACT	1,197	960	584	376	237
62200 SUPPLY	1,790	281	476	(195)	1,509
62300 COMMUNICATION	2,719	1,761	1,835	(74)	958
62400 TRAVEL	1,561	2,086	925	1,161	(525)
62500 RENT	5,576	2,788	3,185	(397)	2,788
62700 REPAIR & MAINT	6	8	-	8	(2)
62800 OTHER EXPENSES	1,892	600	452	148	1,292
TOTAL OPERATIONS	14,741	8,484	7,457	1,027	6,257

TOTAL EXPENDITURES

\$ 112,386	\$ 62,947	\$ 60,399	\$ 2,548	\$ 49,439
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BUDGETED FUNDS

01100 GENERAL FUND	\$ 112,386	\$ 62,947	\$ 60,399	\$ 2,548	\$ 49,439
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TOTAL BUDGETED FUNDS

\$ 112,386	\$ 62,947	\$ 60,399	\$ 2,548	\$ 49,439
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In FY 2020, the Livestock Loss Board is budgeted \$112,386 with 1.00 FTE funded with general fund. The personal services budget is 56% expended with 56% of payrolls complete. Personal services expended as of January 2020 was \$1,521 higher than January 2019. Operations are 58% expended with 50% of the budget year lapsed. Operation expenses as of January 2020 were \$1,027 higher than January 2019. Overall, Livestock Loss Board total expenditures were \$2,548 higher than the same period last year. With 50% of the budget year lapsed, 56% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: CENTRALIZED SERVICES
PROGRAM: MILK CONTROL BUREAU

**BUDGET TO ACTUAL EXPENSE
COMPARISON REPORT**

	FY 2020 Budget	Year-to-Date Actual Expenses January FY 2020	Same Period Prior Year Actual Expenses January FY 2019	Year to Year Comparison	Balance of Budget Available
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BUDGETED FTE

HOUSE BILL 2 AND SB 418 APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES

61100 SALARIES	\$ 170,771	\$ 98,209	\$ 91,971	\$ 6,238	\$ 72,562
61300 OTHER/PER DIEM	1,350	400	750	(350)	950
61400 BENEFITS	66,614	38,556	36,696	1,860	28,058
TOTAL PERSONAL SERVICES	<u>238,735</u>	<u>137,165</u>	<u>129,417</u>	<u>7,748</u>	<u>101,570</u>

62000 OPERATIONS

62100 CONTRACT	13,555	5,023	2,929	2,094	8,532
62200 SUPPLY	4,300	1,314	1,017	297	2,986
62300 COMMUNICATION	4,320	1,981	450	1,531	2,339
62400 TRAVEL	8,236	1,556	2,071	(515)	6,680
62500 RENT	7,970	3,868	4,298	(430)	4,102
62700 REPAIR & MAINT	145	-	-	-	145
62800 OTHER EXPENSES	12,457	2,387	2,879	(492)	10,070
TOTAL OPERATIONS	<u>50,983</u>	<u>16,129</u>	<u>13,644</u>	<u>2,485</u>	<u>34,854</u>

TOTAL EXPENDITURES

<u>\$ 289,718</u>	<u>\$ 153,294</u>	<u>\$ 143,061</u>	<u>\$ 10,233</u>	<u>\$ 136,424</u>
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BUDGETED FUNDS

02817 MILK CONTROL	\$ 289,718	\$ 153,294	\$ 143,061	\$ 10,233	\$ 136,424
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TOTAL BUDGETED FUNDS

<u>\$ 289,718</u>	<u>\$ 153,294</u>	<u>\$ 143,061</u>	<u>\$ 10,233</u>	<u>\$ 136,424</u>
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In FY 2020, The Milk Control Bureau is budgeted \$289,718 and has 3.00 FTE. The bureau is funded with milk industry fees. The personal services budget is 57% expended with 56% of payrolls complete. Personal services expended as of January 2020 were \$7,748 higher than January 2019. Operations are 32% expended with 50% of the budget year lapsed. Operation expenses as of January 2020 were \$2,485 higher than January 2019. Overall, Milk Control Bureau total expenditures were \$10,233 higher than the same period last year. With 50% of the budget year lapsed, 53% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: STATE VETERINARIAN IMPORT OFFICE

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2020 Budget	Year-to-Date Actual Expenses January FY 2020	Same Period Prior Year Actual Expenses January FY 2019	Year to Year Comparison	Balance of Budget Available
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BUDGETED FTE	8.50
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61000 PERSONAL SERVICES					
61100 SALARIES	\$ 481,515	\$ 242,640	\$ 233,161	\$ 9,479	\$ 238,875
61400 BENEFITS	185,940	99,263	96,996	2,267	86,677
TOTAL PERSONAL SERVICES	667,455	341,903	330,157	11,746	325,552
62000 OPERATIONS					
62100 CONTRACT	16,420	17,428	5,199	12,229	(1,008)
62200 SUPPLY	13,172	4,262	12,029	(7,767)	8,910
62300 COMMUNICATION	19,216	18,989	13,856	5,133	227
62400 TRAVEL	13,352	8,032	9,194	(1,162)	5,320
62500 RENT	10,195	6,400	5,288	1,112	3,795
62700 REPAIR & MAINT	2,526	7,440	3,342	4,098	(4,914)
62800 OTHER EXPENSES	15,337	4,689	11,917	(7,228)	10,648
TOTAL OPERATIONS	90,218	67,240	60,825	6,415	22,978
63000					
63100 EQUIPMENT	25,000	-	-	-	25,000
TOTAL EQUIPMENT	25,000	-	-	-	25,000
TOTAL	\$ 782,673	\$ 409,143	\$ 390,982	\$ 18,161	\$ 373,530
FUND					
02426 PER CAPITA FEE	\$ 782,673	\$ 409,143	\$ 390,982	\$ 18,161	\$ 373,530
TOTAL BUDGET FUNDING	\$ 782,673	\$ 409,143	\$ 390,982	\$ 18,161	\$ 373,530

The State Veterinarian Office includes Import and Alternative Livestock. In FY 2020, the State Veterinarian Import Office is budgeted \$782,673 with 8.50 FTE and is funded with per capita fees. The personal services budget is 51% expended with 56% of payrolls complete. Personal services expended as of January 2020 was \$11,746 higher than January 2019. Operations are 75% expended with 50% of the budget year lapsed. Operation expenses as of January 2020 were \$6,415 higher than January 2019. The total budget is 52% expended with 50% of the year lapsed. This is \$18,161 more than the same period in FY 2019.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: DESIGNATED SURVEILLANCE AREA (DSA)

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2020 Budget	Year-to-Date Actual Expenses	Same Period Prior Year Actual Expenses	Year to Year Comparison	Balance of Budget Available
		January FY 2020	January FY 2019		

BUDGETED FTE	2.00
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HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES					
61100 SALARIES	\$ 124,378	\$ 51,883	\$ 60,030	\$ (8,147)	\$ 72,495
61400 BENEFITS	41,190	17,246	22,626	(5,380)	23,944
TOTAL PERSONAL SERVICES	<u>165,568</u>	<u>69,129</u>	<u>82,656</u>	<u>(13,527)</u>	<u>96,439</u>
62000 OPERATIONS					
62100 CONTRACT	824,412	462,835	475,346	(12,511)	361,577
62200 SUPPLY	1,686	1,726	1,207	519	(40)
62300 COMMUNICATION	4,215	850	2,557	(1,707)	3,365
62400 TRAVEL	3,372	546	507	39	2,826
62700 REPAIR & MAINT	153	-	35	(35)	153
62800 OTHER EXPENSES	9,119	4,397	3,145	1,252	4,722
TOTAL OPERATIONS	<u>842,957</u>	<u>470,354</u>	<u>482,797</u>	<u>(12,443)</u>	<u>372,603</u>
TOTAL EXPENDITURES	<u><u>\$ 1,008,525</u></u>	<u><u>\$ 539,483</u></u>	<u><u>\$ 565,453</u></u>	<u><u>\$ (25,970)</u></u>	<u><u>\$ 469,042</u></u>
<u>BUDGETED FUNDS</u>					
01100 GENERAL FUND	<u>\$ 1,008,525</u>	<u>\$ 539,483</u>	<u>\$ 565,453</u>	<u>\$ (25,970)</u>	<u>\$ 469,042</u>
TOTAL BUDGETED FUNDS	<u><u>\$ 1,008,525</u></u>	<u><u>\$ 539,483</u></u>	<u><u>\$ 565,453</u></u>	<u><u>\$ (25,970)</u></u>	<u><u>\$ 469,042</u></u>

The Designated Surveillance Area (DSA) is budgeted for \$1,008,525 and 2.00 FTE in FY 2020 and is funded with general funds. The personal services budget is 42% expended with 56% of payrolls complete. Personal services expended as of January 2020 was \$13,527 lower than January 2019. Operations are 56% expended with 50% of the budget year lapsed. Operation expenses as of January 2020 were \$12,443 lower than January 2019. Overall, DSA total expenditures were \$25,970 lower than the same period last year with 53% of the budget expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN
PROGRAM: FEDERAL ANIMAL HEALTH DISEASE GRANTS

**BUDGET TO ACTUAL EXPENSE
COMPARISON REPORT**

	FY 2020 Budget	Year-to-Date Actual Expenses January FY 2020	Same Period Prior Year Actual Expenses January FY 2019	Year to Year Comparison	Balance of Budget Available
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BUDGETED FTE	3.75
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HOUSE BILL 2 AND SB 418 APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES					
61100 SALARIES	\$ 178,846	\$ 105,800	\$ 46,223	\$ 59,577	\$ 73,046
61400 BENEFITS	74,852	42,164	20,387	21,777	32,688
TOTAL PERSONAL SERVICES	<u>253,698</u>	<u>147,964</u>	<u>66,610</u>	<u>81,354</u>	<u>105,734</u>
62000 OPERATIONS					
62100 CONTRACT	171,167	80,352	180,307	(99,955)	90,815
62200 SUPPLY	18,891	19,964	6,057	13,907	(1,073)
62300 COMMUNICATION	4,293	3,541	2,853	688	752
62400 TRAVEL	9,159	9,977	7,835	2,142	(818)
62500 RENT	53,239	43,169	36,310	6,859	10,070
62700 REPAIR & MAINT	3,721	2,299	752	1,547	1,422
62800 OTHER EXPENSES	25,762	25,050	14,426	10,624	712
TOTAL OPERATIONS	<u>286,232</u>	<u>184,352</u>	<u>248,540</u>	<u>(64,188)</u>	<u>101,880</u>
63000 EQUIPMENT					
63100 EQUIPMENT	-	-	6,918	(6,918)	-
TOTAL EQUIPMENT	<u>-</u>	<u>-</u>	<u>6,918</u>	<u>(6,918)</u>	<u>-</u>
68000 TRANSFERS					
68000 TRANSFERS	240,000	-	19,939	(19,939)	240,000
TOTAL TRANSFERS	<u>240,000</u>	<u>-</u>	<u>19,939</u>	<u>(19,939)</u>	<u>240,000</u>
TOTAL EXPENDITURES	<u>\$ 779,930</u>	<u>\$ 332,316</u>	<u>\$ 342,007</u>	<u>\$ (9,691)</u>	<u>\$ 447,614</u>
<u>BUDGETED FUNDS</u>					
03427 AH FEDERAL UMBRELLA	\$ 779,930	\$ 332,316	\$ 342,007	\$ (9,691)	\$ 447,614
TOTAL BUDGETED FUNDS	<u>\$ 779,930</u>	<u>\$ 332,316</u>	<u>\$ 342,007</u>	<u>\$ (9,691)</u>	<u>\$ 447,614</u>

The Federal Animal Health Disease Grants are budgeted for \$779,930 and 3.75 FTE in FY 2020 funded with Animal Health Federal Umbrella grants. The 3.75 FTE are bison workers. Personal services budget is 58% expended with 56% of payrolls complete. Personal services expended as of January 2020 was \$81,354 higher than January 2019. Operations are 64% expended with 50% of the budget year lapsed. Operation expenses as of January 2020 were \$64,188 lower than January 2019. Overall, Federal Animal Health Disease Grants total expenditures were \$9,691 lower than the same period last year with 43% of the budget expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: DIAGNOSTIC LABORATORY
PROGRAM: DIAGNOSTIC LABORATORY

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT		Year-to-Date Actual Expenses	Same Period Prior Year Actual Expenses		Balance of Budget Available
	FY 2020 Budget	January FY 2020	January FY 2019	Year to Year Comparison	
BUDGETED FTE		21.51			
HOUSE BILL 2 AND SB 418 APPROPRIATED EXPENDITURES					
61000 PERSONAL SERVICES					
61100 SALARIES	\$ 1,141,649	\$ 547,752	\$ 479,079	\$ 68,673	\$ 593,897
61400 BENEFITS	476,310	223,397	214,611	8,786	252,913
TOTAL PERSONAL SERVICES	1,617,959	771,149	693,690	77,459	846,810
62000 OPERATIONS					
62100 CONTRACT	110,623	103,266	45,698	57,568	7,357
62200 SUPPLY	641,331	339,586	277,586	62,000	301,745
62300 COMMUNICATION	27,531	18,804	2,693	16,111	8,727
62400 TRAVEL	7,865	12,704	3,601	9,103	(4,839)
62500 RENT	3,386	503	4,508	(4,005)	2,883
62600 UTILITIES	49,728	31,368	29,533	1,835	18,360
62700 REPAIR & MAINT	125,799	67,636	30,688	36,948	58,163
62800 OTHER EXPENSES	155,387	89,863	76,351	13,512	65,524
TOTAL OPERATIONS	1,121,650	663,730	470,658	193,072	457,920
63000 EQUIPMENT					
63100 EQUIPMENT	380,881	239,636	-	239,636	141,245
TOTAL EQUIPMENT	380,881	239,636	-	239,636	141,245
TOTAL	\$ 3,120,490	\$ 1,674,515	\$ 1,164,348	\$ 510,167	\$ 1,445,975
BUDGETED FUNDS					
01100 GENERAL FUND	\$ 823,388	\$ 297,650	\$ 262,632	\$ 35,018	\$ 525,738
02426 PER CAPITA FEE	787,727	589,265	439,540	149,725	198,462
03673 FEDERAL ANIMAL HEALTH DISEASE GRANTS	315,000	123,279	15,699	107,580	191,721
06026 DIAGNOSTIC LABORATORY FEES	1,194,375	664,321	435,021	229,300	530,054
TOTAL BUDGET FUNDING	\$ 3,120,490	\$ 1,674,515	\$ 1,164,348	\$ 510,167	\$ 1,445,975

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

The animal health division received additional funding for the increased cost of testing for brucella. The additional budget and expenses are shown in the 03673 federal animal health disease grants fund. The additional amount of federal funds is \$178,000.

The diagnostic laboratory had a major repair done to the incinerator in the amount of \$87,000. Due to the nature of the repair, it is treated as an improvement to an asset and is reported in the equipment expense category.

The diagnostic laboratory has purchased equipment that was appropriated during legislation and through additional cooperative agreements with the Federal animal disease grants. Amount of equipment purchases is \$239,636 which includes a hermatology analyzer, deep well washer, purifying system and the incinerator repair.

The diagnostic laboratory is budgeted for \$3,120,490 and 21.51 FTE in FY 2020. It is funded with 01100 general fund of \$823,388, 02426 per capita fee of \$787,727, federal funds of \$315,000, and 06026 diagnostic laboratory fees of \$1,194,375. Personal services are 48% expended with 56% of payrolls complete. Personal services expended as of January 2020 were \$77,459 higher than January 2019. Operations are 59% expended with 50% of the budget year lapsed. Operation expenses as of January 2020 were \$193,072 higher than January 2019. Overall, Diagnostic Laboratory total expenditures were \$510,167 higher than the same period last year. With 50% of the budget year lapsed, 54% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: MILK & EGG INSPECTION BUREAU
PROGRAM: MILK AND EGG INSPECTION

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2020 Budget	Year-to-Date Actual Expenses January FY 2020	Same Period Prior Year Actual Expenses January FY 2019	Year to Year Comparison	Balance of Budget Available
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BUDGETED FTE	4.75
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HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES

61100 SALARIES	\$ 209,426	\$ 196,169	\$ 109,972	\$ 86,197	\$ 13,257
61400 BENEFITS	62,204	67,246	47,000	20,246	(5,042)
TOTAL PERSONAL SERVICES	271,630	263,415	156,972	106,443	8,215

62000 OPERATIONS

62100 CONTRACT	7,326	4,976	2,736	2,240	2,350
62200 SUPPLY	17,884	7,629	2,367	5,262	10,255
62300 COMMUNICATION	9,804	3,101	2,478	623	6,703
62400 TRAVEL	20,255	11,405	3,982	7,423	8,850
62500 RENT	16,915	7,533	5,708	1,825	9,382
62700 REPAIR & MAINT	7,434	1,163	2,133	(970)	6,271
62800 OTHER EXPENSES	28,119	3,214	6,729	(3,515)	24,905
TOTAL OPERATIONS	107,737	39,021	26,133	12,888	68,716

TOTAL	\$ 379,367	\$ 302,436	\$ 183,105	\$ 119,331	\$ 76,931
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BUDGETED FUNDS

02701 MILK INSPECTION FEES	\$ 356,308	\$ 293,880	\$ 176,337	\$ 117,543	62,428
03032-2 SHELL EGG FEDERAL INSPECTION FEE	23,059	8,556	6,768	1,788	14,503
TOTAL BUDGET FUNDING	\$ 379,367	\$ 302,436	\$ 183,105	\$ 119,331	\$ 76,931

In FY 2020, the Milk and Egg Inspection program is budgeted \$379,367 with 4.75 FTE. It is mainly funded with Milk Inspection Fees of \$356,308 and Shell Egg Federal Inspection Fees of \$23,059. The personal services budget is 97% expended with 56% of payrolls complete. Personal services expended as of January 2020 was \$106,443 higher than January 2019. Operations are 36% expended with 50% of the budget year lapsed. Overall, operation expenses as of January 2020 were \$12,888 higher than January 2019. Total Milk Inspection expenditures were \$119,331 higher than the same period last year. With 50% of the budget year lapsed, 80% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: MILK & EGG INSPECTION BUREAU
PROGRAM: SHIELDED EGG GRADING PROGRAM

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2020 Budget	Year-to-Date Actual	Same Period Prior Year	Year to Year Comparison	Balance of Budget Available
		Expenses January FY 2020	Actual Expenses January FY 2019		

BUDGETED FTE 2.50

HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES						
61100 SALARIES	\$ 175,796	\$ 42,067	\$ 31,585	\$ 10,482	\$ 133,729	
61102 OVERTIME	2,771	1,208	1,205	3	1,563	
61400 BENEFITS	73,021	24,654	19,345	5,309	48,367	
TOTAL PERSONAL SERVICES	<u>251,588</u>	<u>67,929</u>	<u>52,135</u>	<u>15,794</u>	<u>183,659</u>	
62000 OPERATIONS						
62100 CONTRACT	89,198	16,420	20,348	(3,928)	72,778	
62200 SUPPLY	1,467	76	232	(156)	1,391	
62400 TRAVEL	2,250	951	-	951	1,299	
62800 OTHER EXPENSES	4,890	1,226	1,279	(53)	3,664	
TOTAL OPERATIONS	<u>97,805</u>	<u>18,673</u>	<u>21,859</u>	<u>(3,186)</u>	<u>79,132</u>	
TOTAL	<u>\$ 349,393</u>	<u>\$ 86,602</u>	<u>\$ 73,994</u>	<u>\$ 12,608</u>	<u>\$ 262,791</u>	

BUDGETED FUNDS

02262 SHIELDED EGG GRADING FEES	\$ 349,393	\$ 86,602	\$ 73,994	\$ 12,608	\$ 262,791	
TOTAL BUDGET FUNDING	<u>\$ 349,393</u>	<u>\$ 86,602</u>	<u>\$ 73,994</u>	<u>\$ 12,608</u>	<u>\$ 262,791</u>	

The Shielded Egg Grading Program is budgeted \$349,393 with 2.50 FTE in FY 2020 and is funded with Egg Grading fees. Personal services budget is 27% expended with 56% of payrolls complete. Personal services expended as of January 2020 was \$15,794 higher than January 2019. Operations are 19% expended with 50% of the budget year lapsed. Operation expenses as of January 2020 were \$3,186 lower than January 2019. Overall, the Egg Grading program total expenditures were \$12,608 higher than the same period last year with 25% of the budget expended.

MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020

DIVISION: MEAT & POULTRY INSPECTION PROGRAM
PROGRAM: MEAT INSPECTION

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2020 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses January FY 2020	Prior Year Actual Expenses January FY 2019		

BUDGETED FTE	24.50
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HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES

61100 SALARIES	\$ 972,487	\$ 527,784	\$ 470,671	\$ 57,113	\$ 444,703
61102 OVERTIME	16,643	33,839	23,745	10,094	(17,196)
61400 BENEFITS	466,529	256,779	241,307	15,472	209,750
TOTAL PERSONAL SERVICES	<u>1,455,659</u>	<u>818,402</u>	<u>735,723</u>	<u>82,679</u>	<u>637,257</u>

62000 OPERATIONS

62100 CONTRACT	65,620	35,033	43,755	(8,722)	30,587
62200 SUPPLY	23,538	3,961	4,932	(971)	19,577
62300 COMMUNICATION	19,250	11,865	9,896	1,969	7,385
62400 TRAVEL	50,478	36,125	27,947	8,178	14,353
62500 RENT	157,286	87,954	64,986	22,968	69,332
62700 REPAIR & MAINT	1,088	2,894	1,020	1,874	(1,806)
62800 OTHER EXPENSES	312,594	142,718	158,808	(16,090)	169,876
TOTAL OPERATIONS	<u>629,854</u>	<u>320,550</u>	<u>311,344</u>	<u>9,206</u>	<u>309,304</u>

TOTAL EXPENDITURES

<u>\$ 2,085,513</u>	<u>\$ 1,138,952</u>	<u>\$ 1,047,067</u>	<u>\$ 91,885</u>	<u>\$ 946,561</u>
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BUDGETED FUNDS

01100 GENDERAL FUND	\$ 1,035,552	\$ 630,737	\$ 521,509	\$ 109,228	\$ 404,815
02427 ANIMAL HEALTH FEES	5,721	-	-	-	5,721
03209 MEAT & POULTRY INSPECTION-FED	1,044,240	508,215	525,558	(17,343)	536,025
TOTAL BUDGET FUNDING	<u>\$ 2,085,513</u>	<u>\$ 1,138,952</u>	<u>\$ 1,047,067</u>	<u>\$ 91,885</u>	<u>\$ 946,561</u>

In FY 2020, Meat Inspection is budgeted \$2,085,513 with 24.50 FTE. The bureau is funded with general fund of \$1,035,552, Meat & Poultry Inspection-Fed of \$1,044,240 and \$5,721 animal health fees levied from licensing as per 81-9-201(1)MCA. Personal services budget is 56% expended with 56% of payrolls complete. Personal services expended as of January 2020 was \$82,679 higher than January 2019. Operations are 51% expended with 50% of the budget year lapsed. Operation expenses as of January 2020 were \$9,206 higher than January 2019. Overall, Meat Inspection total expenditures were \$91,885 higher than the same period last year. The total budget is 55% expended with 50% of the budget year lapsed.

**MONTANA DEPARTMENT OF LIVESTOCK
BUDGETARY EXPENSE COMPARISON REPORT
JANUARY 31, 2020**

DIVISION: BRANDS ENFORCEMENT DIVISION
PROGRAM: BRANDS ENFORCEMENT

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2020 Budget	Year-to-Date Actual Expenses January FY 2020	Same Period Prior Year Actual Expenses January FY 2019	Year to Year Comparison	Balance of Budget Available
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BUDGETED FTE	53.11
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HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES

61000 PERSONAL SERVICES

61100 SALARIES	\$ 2,347,906	\$ 1,168,104	\$ 1,184,373	\$ (16,269)	\$ 1,179,802
61200 OVERTIME	103,512	99,196	71,066	28,130	4,316
61400 BENEFITS	1,078,365	557,107	572,509	(15,402)	521,258
TOTAL PERSONAL SERVICES	3,529,783	1,824,407	1,827,948	(3,541)	1,705,376

62000 OPERATIONS

62100 CONTRACT	107,687	66,103	41,312	24,791	41,584
62200 SUPPLY	136,125	44,620	28,042	16,578	91,505
62300 COMMUNICATION	71,953	35,664	28,483	7,181	36,289
62400 TRAVEL	28,017	19,031	10,570	8,461	8,986
62500 RENT	211,843	86,294	67,560	18,734	125,549
62600 UTILITIES	6,500	6,500	6,500	-	-
62700 REPAIR & MAINT	33,748	9,167	8,855	312	24,581
62800 OTHER EXPENSES	83,282	33,112	32,414	698	50,170
TOTAL OPERATIONS	679,155	300,491	223,736	76,755	378,664
TOTAL	\$ 4,208,938	\$ 2,124,898	\$ 2,051,684	\$ 73,214	\$ 2,084,040

BUDGETED FUNDS

02425 BRAND INSPECTION FEES	\$ 3,094,982	\$ 2,110,500	\$ 1,957,966	\$ 152,534	\$ 984,482
02426 PER CAPITA FEES	1,113,956	14,398	93,718	(79,320)	1,099,558
TOTAL BUDGET FUNDING	\$ 4,208,938	\$ 2,124,898	\$ 2,051,684	\$ 73,214	\$ 2,084,040

In FY 2020, Brands Enforcement is budgeted for \$4,208,938 with 53.11 FTE. It is funded with Brand Inspection Fees of \$3,094,982 and Per Capita Fees of \$1,113,956. Personal services budget is 52% expended with 56% of payrolls complete. Personal services expended as of January 2020 was \$3,541 lower than January 2019. Operations are 44% expended with 50% of the budget year lapsed. Operation expenses as of January 2020 were \$76,755 higher than January 2019. Overall, Brands Enforcement total expenditures were \$73,214 higher than the same period last year. With 50% of the budget year lapsed, 50% of the budget has been expended.